

SCALE OF FEES AND CHARGES 2016/17

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	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
ALLOTMENTS				Cabinet	No VAT
Rent (per annum) full plot	70.80	77.88	7.08	£82.00 - 2017/18	
Rent (per annum) half plot	35.40	38.94	3.54	£41.00 - 2017/18	
Note: 20% concession for Junior/60+/Unemployed					
BULKY RECYCLING SERVICE (Furniture Mine)				Cabinet	No VAT
1-3 Items non reusable/waste items	35.00	35.00	Freeze		
4-6 Items non reusable/waste items	55.00	55.00	Freeze		
7-9 Items non reusable/waste items	70.00	70.00	Freeze		
Additional items non reusable/waste items	10.00	10.00	Freeze		
Reusable items	Free	Free	Freeze		
BUS DEPARTURE CHARGES				Cabinet	Plus VAT
Fee per departure	0.18	0.19	0.01		
CAR PARKS					
Charges for Infringements				Parking Board	No VAT
Civic parking enforcement - higher charge	70.00	70.00	Freeze		
Civic parking enforcement - lower charge	50.00	50.00	Freeze		
Bankside				Cabinet	VAT Incl.
Season ticket - per quarter	150.00	150.00	Freeze		
Blackfriars (Zone C)				Cabinet	VAT Incl.
Up to 1 hour	0.80	1.00	0.20		
Up to 2 hours	1.50	1.50	Freeze		
Up to 3 hours	2.00	2.00	Freeze		
Up to 4 hours	2.50	2.50	Freeze		
Up to 6 hours	3.00	3.00	Freeze		
6 hours to 24 hours	3.50	3.50	Freeze		
Season ticket - per quarter	150.00	150.00	Freeze		
Cherry Orchard (Zone B)				Cabinet	VAT Incl.
Up to 1 hour	1.00	1.00	Freeze		
Up to 2 hours	1.90	1.90	Freeze		
Up to 3 hours	2.80	2.80	Freeze		
Up to 4 hours	4.00	4.00	Freeze		
4 hours to 24 hours	5.20	5.20	Freeze		
Season ticket - per quarter	230.00	230.00	Freeze		
Civic Offices - Saturdays Only (Zone A)				Cabinet	VAT Incl.
Up to 1 hour	1.00	1.00	Freeze		
Up to 2 hours	1.90	1.90	Freeze		
Up to 3 hours	2.80	2.80	Freeze		
Up to 4 hours	4.00	4.00	Freeze		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Corporation Street/Merrial Street (Zone A)				Cabinet	VAT Incl.
Up to ½ hour	0.80	0.80	Freeze		
Up to 1 hour	1.50	1.50	Freeze		
Fog Street East (Zone A)				Cabinet	VAT Incl.
Season ticket – per quarter	NEW	230.00	N/A		
Each additional permit for the same numbered bay – per quarter	NEW	25.00	N/A		
Goose Street (Zone B)				Cabinet	VAT Incl.
Up to 1 hour	1.00	1.00	Freeze		
Up to 2 hours	1.90	1.90	Freeze		
Up to 3 hours	2.80	2.80	Freeze		
Up to 4 hours	4.00	4.00	Freeze		
4 hours to 24 hours	5.20	5.20	Freeze		
Season ticket - per quarter	230.00	230.00	Freeze		
Hassell Street (Zone B)				Cabinet	VAT Incl.
Up to 1 hour	1.00	1.00	Freeze		
Up to 2 hours	1.90	1.90	Freeze		
Up to 3 hours	2.80	2.80	Freeze		
Up to 4 hours	4.00	4.00	Freeze		
4 hours to 24 hours	5.20	5.20	Freeze		
Season ticket - per quarter	230.00	230.00	Freeze		
Resident permit - per quarter	50.00	50.00	Freeze		
High Street (Rear of) (Zone A)				Cabinet	VAT Incl.
Season ticket - per quarter	230.00	230.00	Freeze		
Each additional permit for the same numbered bay – per quarter	NEW	25.00	N/A		
King Street (Zone C)				Cabinet	VAT Incl.
Up to 1 hour	0.80	1.00	0.20		
Up to 2 hours	1.50	1.50	Freeze		
Up to 3 hours	2.00	2.00	Freeze		
Up to 6 hours	3.00	3.00	Freeze		
6 hours to 24 hours	3.50	3.50	Freeze		
Season Ticket - per quarter	150.00	150.00	Freeze		
Midway (Zone A)				Cabinet	VAT Incl.
Up to 1 hour	1.10	1.10	Freeze		
Up to 2 hours	2.10	2.10	Freeze		
Up to 3 hours	3.20	3.20	Freeze		
Up to 4 hours	4.25	4.25	Freeze		
Up to 24 hours	6.00	6.00	Freeze		
Season ticket - per quarter	230.00	230.00	Freeze		
Ryecroft (Zone B)				Cabinet	VAT Incl.
Up to 1 hour	1.10	1.10	Freeze		
Up to 2 hours	2.10	2.10	Freeze		
Up to 3 hours	3.20	3.20	Freeze		
Up to 4 hours	4.25	4.25	Freeze		
Up to 24 hours	6.00	6.00	Freeze		
School Street (Zone B)				Cabinet	VAT Incl.
Up to 1 hour	1.00	1.00	Freeze		
Up to 2 hours	1.90	1.90	Freeze		
Up to 3 hours	2.80	2.80	Freeze		
Up to 4 hours	4.00	4.00	Freeze		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
4 hours to 24 hours	5.20	5.20	Freeze	Cabinet	VAT Incl.
Season ticket - per quarter	230.00	230.00	Freeze		
Silverdale Road (Zone C)					
Up to 1 hour	0.80	1.00	0.20		
Up to 2 hours	1.50	1.50	Freeze		
Up to 3 hours	2.00	2.00	Freeze		
Up to 6 hours	3.00	3.00	Freeze		
6 hours to 24 hours	3.50	3.50	Freeze		
Season ticket - per quarter	150.00	150.00	Freeze		
Resident permit - per quarter	50.00	50.00	Freeze		
Windsor Street (Zone B)				Cabinet	VAT Incl.
Up to 1 hour	1.00	1.00	Freeze		
Up to 2 hours	2.00	2.00	Freeze		
Season ticket - half hour after school	3.00	3.00	Freeze		
CEMETERIES					
Interment Fees				Cabinet	No VAT
Under 16 years of age	Free	Free	Freeze		
16 years & over	784.00	808.00	24.00		
Woodland burial - Keele Cemetery (1 full interment only in each grave)	418.00	430.00	12.00		
Cremated remains at 2 feet	343.00	353.00	10.00		
Woodland burial cremated remains at 2 feet - Keele Cemetery (4 interments only in each grave)	343.00	353.00	10.00		
Additional depth for cremated remains over 2 feet	122.00	126.00	4.00		
Additional depth over 6 feet per foot	132.00	136.00	4.00		
Purchase of Graves (Inclusive of right to erect a memorial for a single grave)				Cabinet	No VAT
Lawn graves/reservation	1,056.00	1,088.00	32.00		
Woodland grave/reservation - Keele Cemetery (1 full interment only in each grave plus memorial tree)	778.00	802.00	24.00		
Cremated remains graves/reservation	522.00	538.00	16.00		
Woodland grave cremated remains at 2 feet/reservation - Keele Cemetery (4 interments only in each grave plus memorial shrub)	522.00	538.00	16.00		
Reservation of shrubbery cremated remains grave/reservation - Keele Cemetery (allows for 1 full interment plus shrub)	522.00	538.00	16.00		
Renewal of exclusive right of burial & memorialisation (full grave)	500.00	515.00	15.00		
Renewal of exclusive right of burial & memorialisation (cremated remains grave)	250.00	258.00	8.00		
Transfer of ownership of exclusive rights of burial & memorialisation	83.00	85.00	2.00		
Duplicate deed of exclusive rights of burial & memorialisation	43.00	44.00	1.00		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Erection of Memorials Where no Prior Right Was Given				Cabinet	No VAT
Memorial not exceeding 3 feet in height	128.00	132.00	4.00		
Replacement memorial	44.00	45.00	1.00		
Columbarium				Cabinet	No VAT
10 year lease including 1st interment	500.00	500.00	Freeze		
2nd interment	70.00	70.00	Freeze		
Renewal of 10 year lease	250.00	250.00	Freeze		
Additional 5 year lease	250.00	250.00	Freeze		
Use of Chapel & Community Room				Cabinet	No VAT
Newcastle cemetery chapel	73.00	75.00	2.00		
Keele community room - service	73.00	75.00	2.00		
Keele community room - full day hire	75.00	75.00	Freeze		
Keele community room - half day hire	40.00	40.00	Freeze		
Keele community room - per hour hire	15.00	15.00	Freeze		
Keele community room - evening hire per hour	20.00	20.00	Freeze		
Private Maintenance of Grave Non-Lawn Types Only				Cabinet	No VAT
Turfing	43.00	44.00	1.00		
Spring/summer planting & maintenance	90.00	93.00	3.00		
Sundry Items				Cabinet	VAT Incl.
Single abstract information from registrar	62.00	62.00	Freeze		
Family history research	20.00	20.00	Freeze		
Caskets	73.00	75.00	2.00		
Wooden cross	42.00	43.00	1.00		
Memorial benches	627.00	646.00	19.00		
Memorial benches - maintenance By request (cleaning & staining)	150.00	150.00	Freeze		
Memorial trees	320.00	330.00	10.00		
Barrier fob replacements	10.00	10.00	Freeze		
CREMATORIUM					
Cremation Fees				Cabinet	No VAT
Under 16 years of age	Free	Free	Freeze		
16 years & over 9.20am service time only	400.00	412.00	12.00		
16 years & over from 10am	589.00	607.00	18.00		
Cremation environmental charge	62.00	64.00	2.00		
Use of TV for DVD photographs or 3-5 minute films during services	20.00	20.00	Freeze		
Burial of remains cremated elsewhere	181.00	186.00	5.00		
Chapel hire - additional use to cremation service	73.00	75.00	2.00		
Urns & Containers				Cabinet	VAT Incl.
Oak casket	73.00	75.00	2.00		
Postage & packaging	Cost	Cost	Freeze		
Memorialisation				Cabinet	VAT Incl.
Book of remembrance per line (up to 3 lines)	27.00	28.00	1.00		
Book of remembrance for 4 lines	94.00	94.00	Freeze		
Book of remembrance for 5 lines	121.00	121.00	Freeze		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Book of remembrance for 6 lines	148.00	148.00	Freeze	Cabinet	VAT Incl.
Book of remembrance for 7 lines	175.00	175.00	Freeze		
Book of remembrance for 8 lines	202.00	203.00	1.00		
Simple floral emblem	80.00	82.00	2.00		
Coat of arms, badges, ornate floral emblem	113.00	113.00	Freeze		
Additional lines of inscription for cards/books	27.00	27.00	Freeze		
Plaques					
12" x 4" new plaque & 10 year hire	306.00	306.00	Freeze		
Each succeeding 10 year hire	122.00	122.00	Freeze		
12" x 8" new plaque & 10 year hire	614.00	614.00	Freeze		
Each succeeding 10 year hire	246.00	246.00	Freeze		
24" x 8" each succeeding 10 year hire	490.00	490.00	Freeze		
Adding to existing plaque per letter or figure	6.00	6.00	Freeze		
Regilding existing letters	4.00	4.00	Freeze		
Additional Memorials				Cabinet	VAT Incl.
Memorial benches	627.00	646.00	19.00		
Memorial benches maintenance by request (cleaning & staining)	150.00	150.00	Freeze		
Memorial vases	300.00	300.00	Freeze		
Each succeeding 5 year hire	180.00	180.00	Freeze		
Vases various - small	Various	Various	Freeze		
Planters	673.00	693.00	20.00		
Each succeeding 5 year hire	279.00	282.00	3.00		
Trees	575.00	592.00	17.00		
Each succeeding 10 year hire	299.00	308.00	9.00		
Additional plaques	73.00	75.00	2.00		
Shrubs (inclusive of aluminium vase)	319.00	328.00	9.00		
Each succeeding 5 year hire	137.00	141.00	4.00		
CIRCUSES & FAIRS					
Hire rate per day of site presence (based on an 8 hour day - 1 day to set up & 1 day to dismantle free of charge)	510.00	520.00	10.00		
Returnable deposit - cleaning	820.00	840.00	20.00		
Returnable deposit - damage	820.00	840.00	20.00		
COPY CHARGES				Cabinet	VAT Incl.
A4 - copies in multiples of 5 (black & white)	2.50	2.50	Freeze		
A3 - copies in multiples of 5 (black & white)	3.50	3.50	Freeze		
Difficult documents to copy (per copy)	12.50	12.50	Freeze		
COPYRIGHT MAPPING				Cabinet	No VAT
Up to 4 - A4/A3 1:1250 mapping	25.00	25.00	Freeze		
Up to 4 - A4/A3 1:500 mapping	25.00	25.00	Freeze		
Up to 4 - A4/A3 1:1250 aerial photo	45.00	45.00	Freeze		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
COVENANT CONSENTS (Officer Approval)				Cabinet	No VAT
Covenant consents	110.00	115.00	5.00		
DATA PROTECTION				Statutory	No VAT
Subject access request	10.00	10.00	Freeze		
DOG WARDEN SERVICE				Cabinet	VAT Incl.
Dog training equipment loan	20.00	20.00	Freeze		
Microchipping service	10.00	10.00	Freeze		
Event equipment hire	10% of cost	10% of cost	Freeze		
Recovery of Stray Dogs				Cabinet	No VAT
During normal working hours - reclaim fee	70.00	70.00	Freeze		
Daily kennelling fees	Cost	Cost	Freeze		
ELECTIONS					
Rule 9(1) Parliamentary Election Regulations & Rule/Reg 9 (1) European Parliamentary Election Regulations - Candidates' Deposits				Statutory	No VAT
Parliamentary election candidate	500.00	500.00	Freeze		
European parliamentary election candidate/party	5000.00	5000.00	Freeze		
Regulations 48 & 49 Representation of the People Regulations 2001				Statutory	No VAT
Sale of register & lists (printed)	20.00	20.00	Freeze		
Plus per 1,000 names or part 1,000	5.00	5.00	Freeze		
Sale of register & lists (data)	10.00	10.00	Freeze		
Plus per 1,000 names or part 1,000	5.00	5.00	Freeze		
Supply of list of overseas electors (printed)	20.00	20.00	Freeze		
Plus per 100 names or part 100	1.50	1.50	Freeze		
Supply of list of overseas electors (data)	10.00	10.00	Freeze		
Plus per 100 names or part 100	1.50	1.50	Freeze		
Supply of marked registers (printed)	20.00	20.00	Freeze		
Plus per 1,000 entries or part 1,000	1.50	1.50	Freeze		
Supply of marked registers (data)	10.00	10.00	Freeze		
Plus per 1,000 entries or part 1,000	1.50	1.50	Freeze		
Inspection & Copies of Documents				Statutory	No VAT
Regulation 10 representation of the people regulations 2001 - inspection of candidates election expenses	5.00	5.00	Freeze		
A4 - copies (black & white)	0.50	0.50	Freeze		

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ENVIRONMENTAL HEALTH							
Works in default of statutory notice Calculated in accordance with the following formula - a) Contractor costs b) Officer costs (per hour at actual rate) c) Car mileage & subsistence d) On costs (b+c) + 25% e) Disbursements (e.g. warrant application, postage, printing, cost of invoice etc.) Total = a+d+e+ interest on outstanding balance as determined by council at start of financial year	Per formula	Per formula	Freeze	Cabinet	No VAT		
Commercial Hire of Monitoring equipment Salamander Gasclam & user software (per 7 days excluding carriage costs)	220.00	220.00	Freeze	Head of Service	Plus VAT		
Phocheck PID (per 7 days exc carriage costs)	130.00	130.00	Freeze				
GA2000 portable landfill gas analyser (per 7 days excluding carriage costs)	130.00	130.00	Freeze				
Bruel & Kjaer Matron 2250 sound level meter, with sound recording & 1/1 & 1/3 octave frequency analysis module & calibrating certificate (memory card to be supplied by client)	200.00	200.00	Freeze				
Outdoor gear for use with matron 2250 (per 7 days excluding carriage costs)	45.00	45.00	Freeze				
Bruel & Kjaer Matron Type 4231 Calibrator with calibration certificate (per 7 days excluding carriage costs)	10.00	10.00	Freeze				
Environmental Offences - Fixed Penalty Notices Waste receptacles - Section 47ZA (2) - if paid within 10 days	75.00	75.00	Freeze	Statutory	No VAT		
Waste receptacles - Section 47ZA (2) - if paid within 14 days	100.00	100.00	Freeze				
Failure to produce authority (waste transfer notes) - section 5B2	300.00	300.00	Freeze				
Failure to furnish documentation (waste carrier licence) - Section 34(2)	300.00	300.00	Freeze				
Litter - Section 88(1) - if paid within 10 days	50.00	50.00	Freeze				
Litter - Section 88(1) - if paid within 14 days	75.00	75.00	Freeze				
Unauthorised distribution of literature on designated land - Schedule 3A (7)2 - if paid within 10 days	50.00	50.00	Freeze				
Unauthorised distribution of literature on designated land - Schedule 3A (7)2 - if paid within 14 days	75.00	75.00	Freeze				
Failure to comply with a dog control order in respect of dog fouling, dogs on leads, dogs on leads by direction, dog exclusion - if paid within 10 days	50.00	50.00	Freeze			Public Protection	No VAT

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Failure to comply with a dog control order in respect of dog fouling, dogs on leads, dogs on leads by direction, dog exclusion - if paid within 14 days	75.00	75.00	Freeze	Public Protection	No VAT
Failure to comply with a Community Protection Notice or Public Spaces Protection Order - if paid within 10 days	75.00	75.00	Freeze	Council	No VAT
Failure to comply with a Community Protection Notice or Public Spaces Protection Order - if paid within 14 days	100.00	100.00	Freeze	Council	No VAT
Environmental Protection Act 1990 - Part 1 Pollution Prevention & Control Act 1999 Register of Permits				Cabinet	Plus VAT
Copy of list of applications received	15.00	15.00	Freeze		
Copy of a register entry	70.00	15.00	-55.00		
Copy of tape/CD recorded interviews	13.00	13.00	Freeze		
Environmental Information Regulations 1992 (requests for information), Charge per Hour (ICO guidance)	New	25.00	Change in policy	ICO Guidance	
Noise monitoring service for Registered Social Landlords & Private Landlords for 1 period of up to 7 days & subsequent report & copy of recording	250.00	255.00	5.00		
Noise monitoring service for Aspire Housing for 1 period of up to 7 days & subsequent report & copy of recording	200.00	205.00	5.00		
Environmental Health Licences				Cabinet	No VAT
Pet shop - first licence	275.00	275.00	Freeze		
Pet shop - renewal	115.00	115.00	Freeze		
Dog breeding establishment - first licence	275.00	275.00	Freeze		
Dog breeding establishment - renewal	115.00	115.00	Freeze		
Animal boarding establishment - first licence	275.00	275.00	Freeze		
Animal boarding establishment - renewal	115.00	115.00	Freeze		
Riding establishment - first licence	500.00	500.00	Freeze		
Riding establishment - renewal	275.00	275.00	Freeze		
Dangerous wild animals - first licence	450.00	450.00	Freeze		
Dangerous wild animals - renewal	250.00	250.00	Freeze		
Zoo - first licence	On request	On request	N/A		
Zoo - renewal	On request	On request	N/A		
Registration of premises for acupuncture, tattooing, cosmetic piercing, electrolysis & semi-permanent skin colouring	130.00	130.00	Freeze		
Registration of each operative	80.00	80.00	Freeze		
Additional treatment registration	65.00	65.00	Freeze		
Export health certificates	140.00	140.00	Freeze		
Charges for Authorised Process - Local Authority Pollution Prevention Control Act				Statutory	No VAT
Under the 'polluter pays principle' the operators of industrial plant are levied a fee for their permits to operate. The scale of charges is set by DEFRA annually after consultation with Local				To be advised by DEFRA in February 2015	

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<p>Authorities, representatives of industry and other stakeholders. The scale of charges is designed to cover the regulatory and administrative costs (including visits, administration, advice and time) to the regulator arising from each process. Full details of the 2014/15 PPC fees and charges can be found on DEFRA's website via the link below. The 2015/16 charges are to be advised by DEFRA in February 2015 http://www.defra.gov.uk/industrial-emissions/files/List-of-Charges-2014.pdf</p> <p>Factual Statements (Food Safety Act, Health & Safety at Work Act, Environmental Protection Act)</p> <p>Charge for factual statements - additional time</p> <p>Charge for factual statements - disclosure of documents</p> <p>Private Water Supplies</p> <p>Risk assessment (per hour, plus mileage)</p> <p>Sampling Investigation</p> <p>Authorisation</p> <p>Analysis - during Regulation 10</p> <p>Analysis - during check monitoring</p> <p>Analysis - during audit monitoring</p> <p>Swimming Pools</p> <p>Sampling of pool water - per annum</p> <p>Sampling of pool water - one sample</p> <p>Training Courses</p> <p>CIEH Level 2 - food safety in catering</p> <p>CIEH Level 2 - health & safety in the workplace</p> <p>CIEH Level 4 - food safety in catering</p> <p>CIEH Level 2 - food safety in catering (charge for businesses booking 5 employees on the same course)</p>					
	120.00	122.40	2.40	Cabinet	No VAT
	62.50	63.75	1.25		
				Statutory	No VAT
	14.50	18.70 per hour + mileage costs	Freeze		
	100.00	100.00	Freeze		
	100.00	100.00	Freeze		
	100.00	100.00	Freeze		
	25.00	25.00	Freeze		
	100.00	100.00	Freeze		
	500.00	500.00	Freeze		
				Cabinet	No VAT
	500.00	510.00	10.00		
	50.00	51.00	1.00		
				Cabinet	No VAT
	70.00	71.40	1.40		
	70.00	71.40	1.40		
	210.00	214.20	4.20		
	280.00	285.60	5.60		
GARDEN WASTE RECYCLING (Extra Service)				Cabinet	No VAT
Delivery of new additional garden waste bin in addition to sticker	24.00	24.00	Freeze		
Sticker for 240 litre bin - (with 6 week winter shut down) if purchased March to June	36.00	37.00	1.00		
Sticker for 240 litre bin - (with 6 week winter shut down) if purchased July to September	26.00	26.50	0.50		

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Sticker for 240 litre bin - (with 6 week winter shut down) if purchased October to March	16.00	16.50	0.50				
HIRE OF ROOMS							
Hire of Civic Suite Rooms							
Hire of council chamber – per day	95.00	95.00	Freeze	Cabinet	No VAT		
Hire of council chamber – per half day	50.00	50.00	Freeze				
Hire of committee room 1 or 2 – per day	45.00	45.00	Freeze				
Hire of committee room 1 or 2 – per half day	25.00	25.00	Freeze				
Hire of Civic Offices Rooms							
Standard rates:							
Room 1 or 3 – per day	15.50	15.50	Freeze	Cabinet	No VAT		
Room 1 or 3 – per half day	8.00	8.00	Freeze				
Room 4 or 6 – per day	25.50	25.50	Freeze				
Room 4 or 6 – per half day	13.00	13.00	Freeze				
Local statutory bodies rates:							
Room 1 – per day	13.50	13.50	Freeze				
Room 1 – per half day	7.00	7.00	Freeze				
Room 3 – per day	12.50	12.50	Freeze				
Room 3 – per half day	6.50	6.50	Freeze				
Room 4 – per day	18.50	18.50	Freeze				
Room 4 – per half day	9.50	9.50	Freeze				
Room 6 – per day	21.50	21.50	Freeze				
Room 6 – per half day	11.00	11.00	Freeze				
Voluntary & community sector rates:							
Room 1 – per day	7.50	7.50	Freeze				
Room 3 – per day	6.50	6.50	Freeze				
Room 4 – per day	9.50	9.50	Freeze				
Room 6 – per day	11.50	11.50	Freeze				
Room 1, 3, 4 or 6 – per half day	5.50	5.50	Freeze				
Hire of Training Rooms							
Standard rates:							
Hire of training room 1 - per day	45.00	45.00	Freeze	Cabinet	No VAT		
Hire of training room 1 - per half day	25.00	25.00	Freeze				
Training room 2 - per day	25.50	25.50	Freeze				
Training room 2 - per half day	13.00	13.00	Freeze				
Hire of training rooms 1 & 2 - per day	70.50	70.50	Freeze				
Hire of training rooms 1 & 2 - per half day	38.00	38.00	Freeze				
Local statutory bodies rates:							
Hire of training room 1 - per day	38.00	38.00	Freeze				
Hire of training room 1 - per half day	21.00	21.00	Freeze				
Training room 2 - per day	21.50	21.50	Freeze				
Training room 2 - per half day	11.00	11.00	Freeze				
Hire of training rooms 1 & 2 - per day	60.00	60.00	Freeze				
Hire of training rooms 1 & 2 - per half day	32.00	32.00	Freeze				
Voluntary & community sector rates:							
Hire of training room 1 - per day	20.00	20.00	Freeze				
Hire of training room 1 - per half day	11.00	11.00	Freeze				

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Training room 2 - per day	11.50	11.50	Freeze		
Training room 2 - per half day	5.50	5.50	Freeze		
Hire of training rooms 1 & 2 - per day	31.50	31.50	Freeze		
Hire of training rooms 1 & 2 - per half day	17.00	17.00	Freeze		
Hire of Guildhall Rooms				Cabinet	No VAT
Standard rates:					
Room 14 – per day	15.50	15.50	Freeze		
Room 14 – per half day	8.00	8.00	Freeze		
Local statutory bodies rates:					
Room 14 – per day	11.50	11.50	Freeze		
Room 14 – per half day	6.00	6.00	Freeze		
Voluntary & community sector rates:					
Room 14 – per day	7.50	7.50	Freeze		
Room 14 – per half day	5.50	5.50	Freeze		
Hire of Kidsgrove Rooms				Cabinet	No VAT
Standard rates:					
Room 1 or 5 - per day	15.50	15.50	Freeze		
Room 1 or 5 - per half day	8.00	8.00	Freeze		
Room 2 per day	25.50	25.50	Freeze		
Room 2 per half day	13.00	13.00	Freeze		
Local statutory bodies:					
Room 1 per day	13.50	13.50	Freeze		
Room 1 per half day	7.00	7.00	Freeze		
Room 2 per day	18.50	18.50	Freeze		
Room 2 per half day	9.50	9.50	Freeze		
Room 5 per day	10.50	10.50	Freeze		
Room 5 per half day	5.50	5.50	Freeze		
Voluntary & community sector:					
Room 1 per day	7.50	7.50	Freeze		
Room 2 per day	9.50	9.50	Freeze		
Room 5 per day	5.50	5.50	Freeze		
Room 1, 2 or 5 per half day	5.50	5.50	Freeze		
<i>All rooms can be booked by the hour at pro rata rates, subject to a minimum booking charge of £5.00.</i>					
LAND CHARGES					
Residential LLC1 – local land charges register only	28.00	22.00	-6.00	Cabinet	
Commercial LLC1 – local land charges register only	65.00	61.00	-4.00	Review of fees undertaken to ensure compliance with charging permitted per Environmental Information Regulations	No VAT
Residential – Con 29R	67.00	72.25	5.25		
Commercial – Con 29R	195.00	192.25	-2.75		
Residential – full standard search (LLC1 & Con 29R)	95.00	94.25	-0.75		
Commercial – full standard search (LLC1 & Con 29R)	260.00	253.25	-6.75		
Con 29O – (optional form) each enquiry	20.00	21.00	1.00		
Each additional enquiry	Cost	Cost	N/A		
Residential – additional parcel of land	40.00	41.00	1.00		
Commercial – additional parcel of land	85.00	86.00	1.00		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
LEISURE CHARGES					
Sport & Football Development					
Mini soccer per session	3.20	3.20	Freeze	Cabinet	No VAT
Sports development courses	Market value	Market value	N/A	Portfolio holder	No VAT
Coaching Charges					
One day coaching	8.00	8.00	Freeze		
Two day coaching	16.00	16.00	Freeze		
Three day coaching	24.00	24.00	Freeze		
Football fun weeks	40.00	40.00	Freeze		
Football fun weeks plus trip	50.00	50.00	Freeze		
Player development sessions	3.20	3.20	Freeze		
Just play per session	2.20	2.20	Freeze		
Girls coaching per session	2.20	2.20	Freeze		
Mini kickers per block	22.00	22.00	Freeze		
Knutton Recreation Centre					
Astroturf				Cabinet	VAT Incl.
Astroturf pitch - adult full pitch	44.00	44.00	Freeze		
Astroturf pitch - junior full pitch	28.00	28.00	Freeze		
Astroturf pitch - youth fee full pitch (under 16's) (Monday to Friday 4-6pm, Saturday to Sunday 3-5pm)	18.00	18.00	Freeze		
Astroturf pitch - adult per court	23.00	23.00	Freeze		
Astroturf pitch - junior per court	15.00	15.00	Freeze		
Astroturf pitch - youth fee per court (under 16's) (Monday to Friday 4-6pm, Saturday to Sunday 3-5pm)	10.00	10.00	0.00		
Kidsgrove Sports Centre					
Equipment Resale					
Saleable items	Market value	Market value	N/A	Portfolio holder	VAT Incl.
Lyme Card Concession Scheme					
Lyme card concession scheme membership	4.00	4.00	Freeze	Cabinet	VAT Incl.
Astroturf					
Astroturf pitch - adult per court	27.00	27.00	Freeze	Cabinet	VAT Incl.
Astroturf pitch - junior per court	20.00	20.00	Freeze		
Classes					
Adult - standard	5.50	5.50	Freeze	Cabinet	No VAT
Adult - Lyme card	5.00	5.00	Freeze		
Adult - concession scheme	3.80	3.80	Freeze		
Junior class - Lyme card	2.50	2.50	Freeze		
Climbing Wall					
Climbing Wall Hire (per hour)	12.00	12.00	Freeze	Cabinet	VAT Incl.
Health Suite					
Sauna/steam – Adult (18+) - Lyme card	6.20	5.00	-1.20	Cabinet	VAT Incl.
Sauna/steam – Adult (18+) - Concession scheme	4.65	3.75	-0.90		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Gym				Cabinet	VAT Incl.
Pay & Play Entry Fees (must have Lyme card & have had an induction)					
Adult - Lyme Card	6.00	5.00	-1.00		
Concession - Lyme Card	4.50	3.75	-0.75		
Junior - Lyme Card	3.00	2.50	-0.50		
Membership Charges (Including gym, classes, swim, sauna)				Cabinet	VAT Incl.
Direct debit monthly payments - new single member (one month's notice)	16.99	16.99	Freeze		
Equipment Hire/Sale				Cabinet	
Hire	1.50	1.50	Freeze		VAT Incl.
Deposit (fully refundable)	2.00	2.00	Freeze		No VAT
Sports Halls				Cabinet	VAT Incl.
Sports hall hire (peak)	46.50	46.50	Freeze		
Sports hall hire (off peak)	34.50	34.50	Freeze		
Sports hall hire (off peak) - educational use/socially excluded group use	26.00	26.00	Freeze		
Badminton (per 55 minutes booking) – peak per court	9.30	9.30	Freeze		
Badminton (per 55 minutes booking) - off peak per court	6.90	6.90	Freeze		
Badminton court - per person (concession minimum of 2 people - weekends only)	2.20	2.20	Freeze		
Table tennis (per table, per hour)	5.30	5.30	Freeze		
Spectators	1.00	1.00	Freeze		
Studio Hire				Cabinet	
Studio hire – weekdays (peak)	19.00	19.00	Freeze		VAT Incl.
Studio hire – weekends (off peak)	15.50	15.50	Freeze		VAT Incl.
Instructional courses	Market	Market	N/A	Portfolio Holder	No VAT
Swimming Fees					
Swimming Pay & Play				Cabinet	VAT Incl.
Adult swim - standard	4.40	4.40	Freeze		
Adult swim - Lyme card	4.00	4.00	Freeze		
Adult swim - concession (including Keele University card)	3.00	3.00	Freeze		
Junior swim - standard	2.20	2.20	Freeze		
Junior swim -Lyme card	2.00	2.00	Freeze		
Children 3 years & under	Free	Free	Freeze		
Spectators - standard	1.00	1.00	Freeze		
Spectators - Lyme card	Free	Free	Freeze		
Swimming Instruction					
Swimming Lessons				Cabinet	No VAT
Adult swimming lesson (per 30 minutes) - minimum 6 week course	8.00	8.00	Freeze		
Junior swimming lesson (per 30 minutes) - Lyme card	5.20	5.20	Freeze		
Private Lessons				Cabinet	No VAT
1:1 lesson (per 30 minutes) - Lyme card	20.80	20.80	Freeze		
Additional person - Lyme card	8.35	8.35	Freeze		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Pool Courses				Cabinet	No VAT
Rookie lifeguards (per 2 hour session) - Lyme card	6.80	6.80	Freeze		
Other courses	Market value	Market value	N/A	Portfolio Holder	No VAT
Swimming Pool Hire				Cabinet	VAT Incl.
Teaching pool hire	45.00	45.00	Freeze		
Main pool lane hire - (6 lane) (per lane per hour)	15.00	15.00	Freeze		
Additional staff for pool hire (per staff member)	22.00	22.00	Freeze		
Sub aqua main pool hire per hour	Negotiable	Negotiable	N/A	Portfolio Holder	VAT Incl.
Jubilee 2 Equipment Resale					
Saleable items	Market value	Market value	N/A	Portfolio Holder	VAT Incl.
Lyme Card Concession Scheme				Cabinet	VAT Incl.
Lyme card concession scheme yearly membership	4.00	4.00	Freeze		
Aqua Sauna (includes access to swimming pool)				Cabinet	VAT Incl.
Adult - Lyme card	10.00	10.00	Freeze		
Concession (18+) - Lyme card	7.50	7.50	Freeze		
Climbing Uninstructed Pay & Play Entry Fees - (must have Lyme card & be registered & have had a competency test)				Cabinet	VAT Incl.
Adult - Lyme card	5.50	5.50	Freeze		
Concession - Lyme card	4.10	4.10	Freeze		
Junior - Lyme card	2.25	2.25	Freeze		
Pre-school climb (3-5 year olds)	1.25	1.25	Freeze		
Parent & child climb	6.35	6.35	Freeze		
Equipment Hire				Cabinet	VAT Incl.
Belay - Lyme card	1.00	1.00	Freeze		
Harness - Lyme card	2.00	2.00	Freeze		
Instructed Party Sessions - 90 minutes				Cabinet	VAT Incl.
Up to 6 people	70.00	70.00	Freeze		
Up to 12 people	130.00	130.00	Freeze		
Up to 18 people	180.00	180.00	Freeze		
Instructed Courses				Cabinet	No VAT
Junior - 6 x 45 minute sessions	35.00	35.00	Freeze		
Adult - 3 x 45 minute sessions	30.00	30.00	Freeze		
Gym Pay & Play Entry Fees (must have Lyme card & have had an induction)				Cabinet	VAT Incl.
Adult - Lyme Card	6.00	5.00	-1.00		
Concession - Lyme Card	4.50	3.75	-0.75		
Junior - Lyme Card	3.00	2.50	-0.50		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Active2 Membership Charges Junior (4-17 years) (including swim, climbing)				Cabinet	VAT Incl.
Active2 membership - 4-17 years - monthly direct debit (minimum initial payment of 2 months)	NEW	16.00	N/A		
Active2 Membership - 4-17 years - 6 month membership for price of 5 months	NEW	80.00	N/A		
ClubLyme Membership Charges Adults (including gym, classes, swim, climbing, aqua sauna, table tennis)				Cabinet	VAT Incl.
Joining fee (includes inductions) (16 years +) (one off fee - includes technogym key)	20.00	20.00	Freeze		
Off peak (Monday to Friday 6.30am-5pm & weekends) - 6 month minimum contract - payment monthly by direct debit	22.00	22.00	Freeze		
Off peak (Monday to Friday 6.30am-5pm & weekends) - no contract - per month	27.00	27.00	Freeze		
Off peak (Monday to Friday 6.30am-5pm & weekends) - 12 month membership for price of 11 months - payable in advance	242.00	242.00	Freeze		
Peak (Monday to Friday 6.30am-11pm & weekends) - 6 month minimum contract - payment monthly by direct debit.	29.50	29.50	Freeze		
Peak (Monday to Friday 6.30am-11pm & weekends) - no contract - per month	35.00	35.00	Freeze		
Peak (Monday to Friday 6.30am-11pm & weekends) - 12 month membership for price of 11 months - payable in advance	324.50	324.50	Freeze		
Corporate membership - peak (minimum of 5 members - per month per member)	28.00	28.00	Freeze		
Corporate membership - off peak (minimum of 5 members - per month per member)	21.00	21.00	Freeze		
Three day pass (to be used within 10 days from issue)	10.00	10.00	Freeze		
Joining fee if joining within a week of three day pass expiry	10.00	10.00	Freeze		
Student Membership (on production of valid student card)				Cabinet	VAT Incl.
Off Peak (Monday to Friday 6.30am-5pm & weekends) - no contract - per month	21.00	21.00	Freeze		
Peak (Monday to Friday 6.30am-11pm & weekends) - no contract - per month	28.00	28.00	Freeze		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Health Check (free to direct debit & annual members) 4 per year, pay & play usage	12.00	12.00	Freeze		
Replacement technogym key (new key)	10.00	10.00	Freeze		
Replacement technogym key (used key)	5.00	5.00	Freeze		
Technogym key (corporate members)	10.00	10.00	Freeze		
Studio Hire				Cabinet	VAT Incl.
Activity zone	19.00	20.00	1.00		
Studio 1	23.00	24.00	1.00		
Studio 2	23.00	24.00	1.00		
Multi activity space (both studios)	46.00	48.00	2.00		
Party set up/clean up	12.00	12.00	Freeze		
Classes				Cabinet	No VAT
Adult - standard	5.50	5.50	Freeze		
Adult - Lyme card	5.00	5.00	Freeze		
Adult - concession scheme	3.80	3.80	Freeze		
Adult - off peak	3.80	3.80	Freeze		
Junior class - Lyme card	2.50	2.50	Freeze		
Osteo class - adult only	2.60	2.60	Freeze		
Swimming Fees					
Swimming Pay & Play				Cabinet	VAT Incl.
Adult swim - standard	4.40	4.40	Freeze		
Adult swim - Lyme card	4.00	4.00	Freeze		
Adult swim - concession (including Keele University card)	3.00	3.00	Freeze		
Junior swim - standard	2.20	2.20	Freeze		
Junior swim - Lyme card	2.00	2.00	Freeze		
Children 3 years & under	Free	Free	Freeze		
Spectators - standard	1.00	1.00	Freeze		
Spectators - Lyme card	Free	Free	Freeze		
Swimming Instruction					
Swimming Lessons				Cabinet	No VAT
Adult swimming lesson (per 30 minutes) - minimum 6 week course	8.00	8.00	Freeze		
Junior swimming lesson (per 30 minutes) - Lyme card	5.20	5.20	Freeze		
Private Lessons				Cabinet	No VAT
1:1 lesson (per 30 minutes) - Lyme card	20.80	20.80	Freeze		
Additional person - Lyme card	8.35	8.35	Freeze		
Pool Courses				Cabinet	No VAT
Rookie lifeguards (per 2 hour session) - Lyme card	6.80	6.80	Freeze		
Other courses	Market value	Market value	N/A	Portfolio Holder	No VAT
Swimming Pool Hire				Cabinet	VAT Incl.
Teaching Pool Hire	45.00	55.00	10.00		
Main Pool Hire - (8 lane) (per lane per hour)	15.00	15.00	Freeze		
Additional staff for pool hire (per staff member)	22.00	22.00	Freeze		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Newcastle Amateur Swimming Club - per lane - coaching	Negotiable	Negotiable	N/A	Portfolio Holder	No VAT
Shelton Therapy Club - 60 minute session - teaching pool	55.00	55.00	Freeze		No VAT
Octopush - 90 minute session	Negotiable	Negotiable	N/A	Portfolio Holder	No VAT
Set up fee - galas	22.00	22.00	Freeze		
Time equipment hire - galas	22.00	22.00	Freeze		
Bowls				Cabinet	VAT Incl.
Adult	4.00	4.00	Freeze		
Junior/60+	2.00	2.00	Freeze		
Summer season ticket - adult	54.00	56.00	2.00		
Summer season ticket - junior/60+/unemployed	36.00	37.00	1.00		
Joint with Stoke-on-Trent City Council	70.00	72.00	2.00		
Winter season ticket	13.00	13.50	0.50		
Summer & winter season ticket - adult	64.00	66.00	2.00		
Summer & winter season ticket - Junior/60+/Unemployed	45.00	46.50	1.50		
Merit competition per player - per hour	7.00	7.50	0.50		
Greenage fees for prebooking (plus playing fee per person)	9.00	9.30	0.30		
Tennis Class A (Westlands, Wolstanton)				Cabinet	VAT Incl.
Adult 30 minutes (per person)	2.00	2.00	Freeze		
Adult 1 hour (per person)	4.00	4.00	Freeze		
Adult 1 hour (group ticket 4 persons)	12.00	12.00	Freeze		
Family ticket 1 hour (up to 4 adults & or 4 children with 2 adults)	8.00	8.00	Freeze		
Family ticket 1 hour (1/2 adults & 2/3 children)	5.00	5.00	Freeze		
Junior/60+/unemployed 30 minutes (per person)	1.00	1.00	Freeze		
Junior/60+/unemployed 1 hour (per person)	2.00	2.00	Freeze		
Junior/60+/unemployed 1 hour (group ticket 4 persons)	6.00	6.00	Freeze		
Annual tickets - adult (per person)	94.00	94.00	Freeze		
Annual tickets - junior/60+/unemployed (per person)	68.00	68.00	Freeze		
Monthly ticket - adult (per person)	25.00	25.00	Freeze		
Monthly ticket - junior/60+/unemployed (per person)	20.00	20.00	Freeze		
Summer ticket (August only) - junior (per person)	15.00	15.00	Freeze		
Tennis Class B (Chesterton, Silverdale, Birchenwood, Bradwell, Clough Hall)	Free	Free	Freeze		
Football (alternate weekly use per season)				Cabinet	No VAT
Birchenwood	733.00	750.00	17.00		
Roe Lane	733.00	500.00	-233.00		VAT Incl.
Wye Road/Black Bank/Clough Hall	649.00	660.00	11.00		
Wolstanton Marsh Pavilion	508.00	520.00	12.00		
All other pitches	351.00	360.00	9.00		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Junior pitch	60% of fee	60% of fee	Freeze		Roe Lane is VAT Incl.
Mini soccer pitch (unmarked)	205.00	210.00	5.00		
Mini soccer pitch (marked)	287.00	295.00	8.00		
Football (casual use per match)					
Roe Lane/Birchenwood	82.00	82.00	Freeze	Cabinet	VAT Incl.
Rugby (alternate weekly use per season)					
Bathpool	711.00	730.00	19.00	Cabinet	No VAT
Lyme Valley	384.00	390.00	6.00		
Rugby (casual use per match)					
Roe Lane/Bathpool	82.00	85.00	3.00	Cabinet	VAT Incl.
Concessionary Licences					
Brampton Park ice cream sales	717.50	717.50	Freeze	Cabinet	No VAT
Brampton Park use of bouncy castle	717.50	717.50	Freeze		
4 Large Parks Northern Section of Borough ice cream sales	615.00	615.00	Freeze		
4 Large Parks Southern Section of Borough ice cream sales	615.00	615.00	Freeze		
Community Events					
Wedding Photos within a park setting	36.00	40.00	4.00	Cabinet	Plus VAT
Advertising within parks	10.00 to 5125.00	10.00 to 5125.00	Freeze		
Hire of display boards (delivery, set up & collection)	26.00	30.00	4.00		
Hire of gazebos (delivery, set up & collection)	77.00	80.00	3.00		
Hire of trailer stage (delivery, set up & collection)	154.00	160.00	6.00		
Hire of tables & chairs (2 tables & 2 chairs) (delivery, set up & collection)	20.50	25.00	4.50		
Booking large events - more than 6 months planning (Midsummer Mayhem)	154.00	160.00	6.00		
Booking medium events - more than 6 months planning (firework displays, carnivals etc.)	77.00	80.00	3.00		
Booking small events - more than 6 months planning (competitions, fun days, picnics etc.)	26.00	30.00	4.00		
LICENCES					
General					
Sex establishments - application fee	3,000.00	3,000.00	Freeze	Licensing Committee - 22/10/15	No VAT
Sex establishments - Renewal	3,000.00	3,000.00	Freeze		
Sex establishments - variation	1,000.00	1,000.00	Freeze		
Sex establishments - transfer	1,000.00	1,000.00	Freeze		
Scrap metal dealer site licence	250.00	255.00	5.00		
Scrap metal dealer collectors licence	200.00	204.00	4.00		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Gambling Act 2005					No VAT
Lotteries - application fee	40.00	40.00	Freeze	Licensing Committee - 22/10/15	
Lotteries - annual fee	20.00	20.00	Freeze		
Bingo - application fee	3,500.00	3,500.00	Freeze		
Bingo - annual fee	1,000.00	1,000.00	Freeze		
Bingo - application to vary	1,750.00	1,750.00	Freeze		
Track betting - application fee	2,500.00	2,500.00	Freeze		
Track betting - annual fee	1,000.00	1,000.00	Freeze		
Track betting - application to vary	1,250.00	1,250.00	Freeze		
Track betting - application to transfer	950.00	920.00	-30.00		
Club machine permit - application fee	200.00	200.00	Freeze		
Club machine permit - renewal fee	200.00	200.00	Freeze		
Club machine permit - annual fee	50.00	50.00	Freeze		
Betting premises - application fee	3,000.00	3,000.00	Freeze		
Betting premises - annual fee	600.00	600.00	Freeze		
Betting premises - application to vary	1,500.00	1,500.00	Freeze		
Betting premises - application to transfer	1,200.00	1,200.00	Freeze		
Family entertainment centre - application fee	2,000.00	2,000.00	Freeze		
Family entertainment centre - annual fee	750.00	750.00	Freeze		
Family entertainment centre - application to vary	1,000.00	1,000.00	Freeze		
Family entertainment centre - application to transfer	950.00	950.00	Freeze		
Adult gaming centre - application fee	2,000.00	2,000.00	Freeze		
Adult gaming centre - annual fee	1,000.00	1,000.00	Freeze		
Adult gaming centre - application to vary	1,000.00	1,000.00	Freeze		
Adult gaming centre - application to transfer	1,200.00	1,200.00	Freeze		
Private Hire/Hackney Carriage (subject to consultation)					No VAT
Private hire operators 5 year licence	NEW	1 Vehicle - £170 2-5 Vehicles - £340 6 - 15 Vehicles- £600 16 -25 Vehicles - £1600 26 - 35 Vehicles - £2600 36 - 50 Vehicles - £3600 Plus £20 per additional vehicle after 50 vehicles.	N/A	Public Protection/Cabinet - 03/11/15	

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Dual Driver Badge (Hackney Carriage and Private Hire) 3 years	NEW	223.00	9.00	Replaces single badges Includes additional badge to be displayed in vehicle	
Transfer of single badge to dual badge	NEW	30.00		Public Protection/Cabinet - 03/11/15	
Replacement badge	13.00	14.00	1.00		
DBS (CRB check)	44.00	44.00	Freeze	Statutory Licensing Committee - 22/10/15	
Hackney carriage - vehicles	280.00	285.00	5.00		
Private hire - vehicles	275.00	280.00	5.00		
Private hire - vehicles 8+ seats	280.00	285.00	5.00		
Transfer of vehicle	37.00	38.00	1.00		
Failure to attend for vehicle test	100.00	102.00	2.00		
Retest	35.00	36.00	1.00		
Replacement plate & carrier - front	5.00	5.00	Freeze		
Replacement plate & carrier - rear	5.00	5.00	Freeze		
Exception Vehicle Test	NEW	65.00	N/A		
6 Monthly Test following an Exceptional Test	NEW	110.00	N/A	Public Protection – 17/03/15	
Licensing Act 2003 - New Application				Statutory	No VAT
Premise licence, band A (rateable value of up to £4,300)	100.00	100.00	Freeze		
Premise licence, band B (rateable value of £4,301 to £33,000)	190.00	190.00	Freeze		
Premise licence, band C (rateable value of £33,001 to £87,000)	315.00	315.00	Freeze		
Premise licence, band D (rateable value of £87,001 to £125,000)	450.00	450.00	Freeze		
Premise licence, band E (rateable value of £125,001 & above)	635.00	635.00	Freeze		
Additional fee (5,000 to 9,999 patrons)	1,000.00	1,000.00	Freeze		
Additional fee (10,000 to 14,999 patrons)	2,000.00	2,000.00	Freeze		
Additional fee (15,000 to 19,999 patrons)	4,000.00	4,000.00	Freeze		
Additional fee (20,000 to 29,999 patrons)	8,000.00	8,000.00	Freeze		
Additional fee (30,000 to 39,999 patrons)	16,000.00	16,000.00	Freeze		
Additional fee (40,000 to 49,999 patrons)	24,000.00	24,000.00	Freeze		
Additional fee (50,000 to 59,999 patrons)	32,000.00	32,000.00	Freeze		
Additional fee (60,000 to 69,999 patrons)	40,000.00	40,000.00	Freeze		
Additional fee (70,000 to 79,999 patrons)	48,000.00	48,000.00	Freeze		
Additional fee (80,000 to 89,999 patrons)	56,000.00	56,000.00	Freeze		
Additional fee (90,000 patrons & above)	64,000.00	64,000.00	Freeze		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Licensing Act 2003 - Annual Fee				Statutory	No VAT
Premise licence, band A (rateable value of up to £4,300)	70.00	70.00	Freeze		
Premise licence, band B (rateable value of £4,301 to £33,000)	180.00	180.00	Freeze		
Premise licence, band C (rateable value of £33,001 to £87,000)	295.00	295.00	Freeze		
Premise licence, band D (rateable value of £87,001 to £125,000)	320.00	320.00	Freeze		
Premise licence, band E (rateable value of £125,001 & above)	350.00	350.00	Freeze		
Additional fee (5,000 to 9,999 patrons)	500.00	500.00	Freeze		
Additional fee (10,000 to 14,999 patrons)	1,000.00	1,000.00	Freeze		
Additional fee (15,000 to 19,999 patrons)	2,000.00	2,000.00	Freeze		
Additional fee (20,000 to 29,999 patrons)	4,000.00	4,000.00	Freeze		
Additional fee (30,000 to 39,999 patrons)	8,000.00	8,000.00	Freeze		
Additional fee (40,000 to 49,999 patrons)	12,000.00	12,000.00	Freeze		
Additional fee (50,000 to 59,999 patrons)	16,000.00	16,000.00	Freeze		
Additional fee (60,000 to 69,999 patrons)	20,000.00	20,000.00	Freeze		
Additional fee (70,000 to 79,999 patrons)	24,000.00	24,000.00	Freeze		
Additional fee (80,000 to 89,999 patrons)	28,000.00	28,000.00	Freeze		
Additional fee (90,000 patrons & above)	32,000.00	32,000.00	Freeze		
Licensing Act 2003 - Miscellaneous Fees (Application or Notice)				Statutory	No VAT
Section 25 (theft, loss, etc. of premises licence or summary)	10.50	10.50	Freeze		
Section 29 (application for a provisional statement)	315.00	315.00	Freeze		
Section 33 (notification of change of name or address)	10.50	10.50	Freeze		
Section 37 (application to vary licence to specify individual as premises supervisor)	23.00	23.00	Freeze		
Section 42 (application for transfer of premises licence)	23.00	23.00	Freeze		
Section 47 (interim authority notice following death of licence holder)	23.00	23.00	Freeze		
Section 79 (theft, loss etc. of certificate or summary)	10.50	10.50	Freeze		
Section 82 (notification of change of name or alteration of rules of club)	10.50	10.50	Freeze		
Licensing Act 2003 - Miscellaneous Fees (Application or Notice)				Statutory	No VAT
Section 83 (1) or (2) (change of relevant registered address of club)	10.50	10.50	Freeze		
Section 100 (temporary event notice)	21.00	21.00	Freeze		
Section 110 (theft, loss etc. of temporary event notice)	10.50	10.50	Freeze		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Section 117 (application for a grant or renewal of personal licence)	37.00	37.00	Freeze		
Section 126 (theft, loss etc. of personal licence)	10.50	10.50	Freeze		
Section 127 (duty to notify change of name or address)	10.50	10.50	Freeze		
Section 178 (right of freeholder etc. to be notified of licensing matters)	21.00	21.00	Freeze		
MARKETS				Cabinet	No VAT
Open market - stall (per day) Monday,	20.00	20.00	Freeze		
Open market - second stall (per day) Monday,	10.00	10.00	Freeze		
Open market - stall (per day) Wednesday	10.00	11.00	1.00		
Open market - second stall (per day) Wednesday	10.00	10.00	Freeze		
Open market - stall (per day) Fri/Sat Zone A	20.00	21.00	1.00		
Open market - stall (per day) Fri/Sat Zone B	20.00	20.00	Freeze		
Open market - additional space (per day) Fri/Sat	10.00	10.00	Freeze		
Farmers market - stall (per day)	20.00	20.00	Freeze		
Antique market - stall (per day)	7.50	7.50	Freeze		
Craft fair (bric-a-brac) - stall (per day)	5.00	5.00	Freeze		
Catering Pitches - minimum charge (per day)	25.00	25.00	Freeze		
MOT				Cabinet	No VAT
MOT - car	40.00	40.00	Freeze		
MOT - car (for discounted partner, including Lyme card holders)	35.00	35.00	Freeze		
MOT - class 7 (up to 3.5 tonnes)	49.00	49.00	Freeze		
Retest	12.00	12.00	Freeze		
MUSEUM & ART GALLERY				Cabinet	VAT Incl.
Reproduction prints of items in collection	N/A	N/A	Freeze	Per Staffordshire Prints	
Other prints not on www.staffordshire.org.uk	Cost +100%	Cost +100%	Freeze		
A4 - copies (black & white)	0.50	0.50	Freeze		
A3 - copies (black & white)	0.70	0.70	Freeze		
A4 - copies (colour)	1.50	1.50	Freeze		
A3 - copies (colour)	2.00	2.00	Freeze		
A4 - scanned images	5.00	5.00	Freeze		
CD Rom - image/emailed image (per image)	14.00	14.00	Freeze		
Subsequent images each	4.00	4.00	Freeze		
Community publication	13.00	13.00	Freeze		
Additional	5.00	5.00	Freeze		
Commercial publication	45.00	45.00	Freeze		
Additional	12.50	12.50	Freeze		
Regional TV, film & video - per item	75.00	75.00	Freeze		
UK network TV - per item	95.00	95.00	Freeze		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Overseas TV - per item	190.00	190.00	Freeze		
Commission of picture sales from exhibitions	30% of price	30% of price	Freeze		Plus VAT
Education session per pupil - half day	2.75	2.75	Freeze		No VAT
Education session per pupil - full day	4.75	4.75	Freeze		No VAT
Education sessions - minimum charge half day (20 pupils or fewer)	50.00	50.00	Freeze		No VAT
Education sessions - minimum charge full day (20 pupils or fewer)	95.00	95.00	Freeze		No VAT
Holiday activities per child	4.00	4.00	Freeze	Maximum charge	No VAT
Adult history courses - 10 weeks	75.00	75.00	Freeze		No VAT
Adult history courses - 10 weeks - concession	70.00	70.00	Freeze		No VAT
Adult object handling/reminiscence sessions per hour	25.00	25.00	Freeze		
Outreach fee	25.00	25.00	Freeze		No VAT
Outreach education – schools per session	50.00	50.00	Freeze		No VAT
Hire of meeting room - half day	23.00	23.00	Freeze		No VAT
Hire of meeting room - half day - community/charity rate	16.00	16.00	Freeze		No VAT
Hire of meeting room - full day	45.00	45.00	Freeze		No VAT
Hire of meeting room - full day - community/charity rate	30.00	30.00	Freeze		No VAT
Refreshment Charges - tea/coffee & biscuits per head	1.00	1.00	Freeze		
Education item loan	10.00	10.00	Freeze		No VAT
Saleable items	Market value	Market value	Freeze		
Open art registration - per item	4.00	4.00	Freeze		
Open art registration - three items	10.50	10.50	Freeze		
Open art registration - per item concession	3.50	3.50	Freeze		
Open art registration - three items concession	9.00	9.00	Freeze		
Open art registration - per item under 16	1.00	1.00	Freeze		
Event Fees				Cabinet	VAT Incl.
Craft fairs per table - per day	15.00	15.00	Freeze		
Hall gallery weekly charge (non Newcastle artists/organisations)	10.00	10.00	Freeze		
Winter wonders - adult sessions (for a maximum of 12 persons)	35.00	35.00	Freeze		
Visit to Father Christmas	4.00	4.00	Freeze		
NAMING/NUMBERING OF STREETS/PROPERTIES					
New or Redevelopment				Cabinet	No VAT
Charge for naming of a street	166.00	170.00	4.00		
Charge for naming of a commercial building	83.00	85.00	2.00		
Single residential property on existing street	110.00	113.00	3.00		
Number/name 2-5 properties (includes first property)	166.00	170.00	4.00		
Plus - per plot	55.00	57.00	2.00		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Number/name 6-25 properties per phase (includes first property)	166.00	170.00	4.00		
Plus - per plot	44.00	45.00	1.00		
Number/name >25 properties per phase (included first property)	166.00	170.00	4.00		
Plus - per plot	33.00	34.00	1.00		
Change to layout after notification	220.00	225.00	5.00		
Plus - per plot	27.00	28.00	1.00		
Existing Properties/Streets				Cabinet	No VAT
Adding or alteration of a house/building name	55.00	57.00	2.00		
Renaming of a street	On request	On request	Freeze		
House or building renumbering (including sub division to flats)	220.00	225.00	5.00		
Confirmation of postal address	33.00	34.00	1.00		
Requests not included in above fees per hour	33.00	34.00	1.00		
PEST CONTROL				Cabinet	VAT Incl.
Treatment of rats (domestic) - residents in receipt of qualifying benefits	Free	Free	Freeze		
Treatment of rats (domestic) - prepayment (up to 4 visits)	35.00	40.00	5.00		
Treatment of rats (domestic) - payment by invoice (up to 4 visits)	53.00	60.00	7.00		
Treatment of mice (domestic) – prepayment (up to 3 visits)	35.00	40.00	5.00		
Treatment of mice (domestic) – payment by invoice (up to 3 visits)	53.00	60.00	7.00		
Treatment of pests of public health significance (domestic) e.g. bed bugs & cockroaches – prepayment	65.00	67.50	2.50		
Treatment of pests of public health significance (domestic) e.g. bed bugs & cockroaches – payment by invoice	83.00	87.50	4.50		
Insect control treatments (domestic) including wasps & fleas - prepayment	65.00	67.50	2.50		
Insect control treatments (domestic) including wasps & fleas - payment by invoice	83.00	87.50	4.50		
3 treatment scheme (3 for 2 offer) – prepayment	130.00	135.00	5.00		
3 treatment scheme (3 for 2 offer) – payment by invoice	148.00	155.00	7.00		
Ants – prepayment	NEW	40.00	N/A		
Ants – payment by invoice	NEW	60.00	N/A		
Pest control commercial (other) - first hour	83.00	87.50	4.50		
Pest control commercial (other) - per 1/4 additional hour	20.00	21.00	1.00		
Mole & Rabbit control (per treatment course, max 3 visits) - prepayment	160.00	165.00	5.00		
Mole & Rabbit control (per treatment course, max 3 visits) - payment by invoice	178.00	185.00	7.00		
Squirrel control - prepayment (up to 4 visits)	100.00	105.00	5.00		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Squirrel control - payment by invoice (up to 4 visits)	118.00	125.00	7.00		
Advice Visit (no treatment) - prepayment	35.00	40.00	5.00		
Advice Visit (no treatment) - payment by invoice	53.00	60.00	7.00		
Fixed term pest control treatment agreements (commercial premises)	On request	On request	Freeze		
Works in default (Prevention of Damage by Pests Act 1949) first hour (invoiced)	83.00	As per formulae for works in default	N/A		
Works in default (Prevention of Damage by Pests Act 1949) per additional 1/4 hour (invoiced)	20.00		N/A		
PLANNING SERVICES				Cabinet	No VAT
Postage & packaging <i>Copies up to £1 are free of charge</i>	0.70	0.75	0.05		
Paper copies of planning/building control decisions & documents - per sheet (A4 black & white)	0.15	0.15	0.00		
Paper copies of planning/building control decisions & documents - per sheet (A3 black & white)	0.25	0.26	0.01		
Paper copies of plans - planning files - per sheet (A4 black & white)	0.15	0.15	0.00		
Paper copies of plans - planning files - per sheet (A3 black & white)	0.25	0.30	0.05		
Paper colour copies of an A4 sheet of planning/building control decision, planning documents or plan	0.30	0.35	0.05		
Paper colour copies of an A3 sheet of planning/building control decision, planning documents or plan	0.55	0.60	0.05		
Scanned copies of documents - charge per hour of scanning (where legal to charge)	31.00	32.00	1.00		
Paper copies of plans - planning files - each plan (A2)	1.80	2.00	0.20		
Paper copies of plans - planning files - each plan (A1)	2.80	3.00	0.20		
Paper copies of plans - planning files - each plan (A0)	3.90	4.00	0.10		
Weekly lists - statutory consultees	Free	Free	Freeze		
Requests for information/site history - commercial organisations (per hour)	67.50	69.00	1.50		
Requests for information/site history - private individuals	Cost	Cost	Freeze		
Pre Planning Application Advice Large Scale Major Developments (residential developments over 200 dwellings or where number not known, a site area of 4 ha or more. Non- residential developments over 10,000m2 of floorspace or where floorspace not known, a site area of 2ha or more)	440.00	484.00	44.00	Cabinet	VAT Incl.

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
Small Scale Major Developments (residential developments of between 10 & 200 dwellings or where number not known, a site area of between 0.5ha & 4 ha. Non-residential developments of between 1000m2 & 10,000m2 of floorspace or where floorspace not known, a site area of between 1ha & 2ha)	220.00	242.00	22.00		
1 dwelling	65.00	72.00	7.00		
Minor Developments (residential developments of between 2 & 9 dwellings or where number not known, a site area of less than 0.5ha. Non-residential developments of under 1000m2 of floorspace or where floorspace not known, a site area of less than 1ha)	100.00	110.00	10.00		
Householder Development. (30 minutes free advice can be given. For time spent in excess of 30 minutes there will be a charge)	25.00	28.00	3.00		
Other Development (excluding householder development but including changes of use, advertisements, prior approval proposals & listed building proposals)	35.00	39.00	4.00		
Planning Application Fees Owing to the complexity of the fee structure, it is not shown here. Details of Fees payable may be obtained from the Council's Planning Section. Alternatively the fee calculator available at the Planning Portal website can be used to determine the fees payable in respect of individual applications. Please see the link below. http://www.planningportal.gov.uk/PpApplications/genpub/en/Stand-alone-Fee-Calculator	Statutory		N/A	Statutory	No VAT
Building Control fees (North Staffs Building Control Partnership)	Per Board	Per Board	N/A	Partnership Board	VAT Incl.
George Riley walking guides	2.00	2.10	0.10	Cabinet	No VAT
Business directory - Newcastle-under-Lyme	Free	Free	N/A		
Planning & development briefs (as & when prepared)	Free	Free	N/A		
Core spatial strategy	30.00	31.00	1.00		
Local development framework proposals map - north or south	5.00	5.50	0.50		
Local development framework proposals map - north & south	10.00	10.50	0.50		
Strategic housing land availability assessment (SHLAA)	30.00	31.00	1.00		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
PRIVATE SECTOR HOUSING				Cabinet	No VAT
Houses in multiple occupation licence fee	540.00	550.00	10.00		
Each additional bedroom	7.00	7.25	New		
Renewal of houses in multiple occupation licence	405.00	410.00	5.00		
Immigration Inspections	110.00	115.00	5.00		
Provision of accommodation for homeless households	Cost	Cost	Freeze		
Charges for work in default notices to remedy Housing Health & Safety issues				Cabinet	No VAT
Officer time (per hour)	30.79	31.41	0.62		
Travelling costs (per mile)	0.65	0.65	Freeze		
Management costs (per hour)	45.17	46.07	0.90		
Land registry fee	4.00	Cost	Freeze	Set externally	
Inspection by qualified electrician or gas engineers	Cost	Cost	Freeze		
Recorded delivery	1.06	Cost	Freeze	Royal Mail cost	
Other costs (stated as per individual case)	Cost	Cost	Freeze		
Administration fee (to cover corporate service recharges)	12%	12%	Freeze		
RADAR KEYS					
Cost of providing keys for disabled toilets	NEW	3.00	N/A	Cabinet	No VAT
REMOVAL OF DOMESTIC ANIMAL CARCASSES				Cabinet	VAT Incl.
Removal of domestic animal carcasses	31.50	35.00	3.50		
SALE OF SANDBAGS				Cabinet	VAT Incl.
5 sand bags	30.00	35.00	5.00		
10 sand bags	35.50	40.00	4.50		
15 sand bags	41.00	45.00	4.00		
20 sand bags	47.00	50.00	3.00		
STREET TRADING (Officer Approval)				Cabinet	No VAT
Newcastle Town Centre (daily)	20.00	20.00	Freeze		
Consent trading (daily, electricity)	3.60	4.00	0.40		
Eastbound layby A500 (per annum)	8,745.00	8,920.00	175.00		
Northbound layby A500 (per annum)	8,745.00	8,920.00	175.00		
TOWN CENTRE DISPLAYS (Officer Approval)				Cabinet	No VAT
Local promotions (minimum charge)	New	22.00	N/A		
Charity & local community groups	Free	Free	Freeze		
National promotions (minimum charge)	60.00	65.00	5.00		

	Fee/Charge 2015/16 £.p	Fee/Charge 2016/17 £.p	Change £.p	Committee Approval/ Comments	VAT Status
TREE PRESERVATION ORDERS				Cabinet	No VAT
Single copy of a tree preservation order	31.00	31.00	Freeze		