



Constitution and Terms of Reference

February 2021

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1. INTRODUCTION

1.1 What is the Newcastle Partnership?

The Newcastle Partnership is the strategic partnership for the Borough of Newcastle-under-Lyme in North Staffordshire.

The Crime and Disorder Act (1998) formalised the practice of partnership working to reduce crime and disorder and stipulated that the relevant local authority in each district/borough area would be the accountable body for the partnership and its activities. It placed a statutory duty on 'Responsible Authorities', such as the Police, Local Authorities, the (then) Primary Care Trusts, and Fire and Rescue Authorities to work in partnership with a range of other 'co-operating' local public, private, community and voluntary organisations and groups, to create a Community Safety Partnership (CSP).

Following the merge of the former Local Strategic Partnership (LSP) system and CSP in 2010, the Newcastle Partnership is the mechanism for delivery of the statutory partnership function in the Borough.

The Partnership represents the public, private, voluntary and community sectors in Newcastle-under-Lyme, comprising of around 40 organisations and plays a vital role in bringing together the different organisations with a shared purpose through co-operative and co-ordinated joint working designed to improve the social, economic and environmental wellbeing in the Borough.

Relationships between partners are based on trust, with all members recognising the value of working together towards achieving shared aims and objectives to deliver positive outcomes for all. The Partnership is also a forum for reviewing available resources for allocation through the identification and delivery of shared priorities.

The Partnership aims to achieve its ambitions through:

- Creating a common strategic framework made up of a common vision, priorities, and outcomes;
- The alignment of activities and resources to deliver against the shared priorities of the Partnership;
- Joint delivery supported by effective performance management of outcomes linked to strategic priorities;
- Reducing duplication and bureaucracy and enabling improved co-operation through commissioning and delivery within the Partnership's structure;
- Communicating the achievements of the Partnership and remaining accountable to the whole community of the Borough.

1.2 Vision and Strategic Framework

The shared vision for the Newcastle Partnership is:

“Working together to build resilience and seek opportunities, to create a prosperous future for our Communities”

The vision for the Partnership will be delivered by two overarching priorities which are;

- Tackling vulnerability and
- Enhancing economic growth

Partners have set themselves to work towards achieving the key objectives of improving **People’s** lives; improving the **Places** in which we live, work and visit and enhancing the opportunities for creating **Prosperity** in the Borough.

The vision has been informed by an analysis of the needs of the Borough, which can be summarised as;

- **An ageing population** – by 2025, it is estimated that there will be an increase of 16% in residents aged 65 and over. Amongst residents aged 85+ the increase will be 35%.
- **Pockets of deprivation** – around 11% of the borough’s residents live in areas that fall into the 20% most deprived nationally.
- **Health inequalities** – the life expectancy of residents varies significantly between the least and most deprived areas in the Borough.
- **Crime** – actual rates of crime in Newcastle are lower than the national average, however Town ward has a significantly high rate of crime. Levels of anti-social behaviour are higher than the national average in 14 of Newcastle’s 24 wards and levels of violent crime are particularly high in 8 wards.
- **Low levels of qualifications** – there is a higher proportion of adults with no qualifications compared to the national average and there is concern about low levels of numeracy and literacy in some areas.
- **Low pay** – the average household income in Newcastle is £34,600, the lowest in the county. The proportion of households whose income is below £20,000 is significantly higher than the county and national average. More than 1 in 10 households are living in fuel poverty.
- **Alcohol and substance misuse** – alcohol-related hospital admissions in Newcastle are significantly higher than the national average.

This strategic framework can be summarised by the table below;

Vision		
<i>Working together to build resilience and seek opportunities, to create a prosperous future for our Communities”</i>		
Priorities		
Tackling Vulnerability	Enhancing Economic Growth	
Key Objectives		
People	Places	Prosperity
Supporting the ageing population Helping the most vulnerable people in our community Dealing with alcohol and substance misuse Tackling causes of ill-health Encouraging residents to maintain healthy and active lifestyles Addressing the fear of crime and facilitating strong social networks	Improving the environment Making our neighbourhoods safer Providing good quality open space and recreational facilities Improving life in the home Delivering accessible and accountable multi-agency services Supporting communities to develop solutions to local needs	Developing the skills local people need to access new employment or volunteering opportunities Providing assistance to people re-entering the job market Supporting new and existing businesses Provide housing that meets the needs of residents now and in the future Addressing social deprivation and financial exclusion Developing innovative ways to engage young people and raise their aspirations.
Commissioning and Delivery		
Using our shared vision and strategic framework we will work with partners and the community to transform the way that we commission and deliver efficient, effective and quality services whilst reducing duplication and adding value.		
Outcomes		
Supported, protected and confident communities	A safe, clean, healthy and sustainable borough	Increased opportunities for local residents, visitors and businesses

1.3 Aims

The Newcastle Partnership will:

- Bring together partners from the public, private, voluntary and community sectors to work to improve the social, economic and environmental wellbeing of Newcastle-under-Lyme;
- Use our shared vision and strategic framework to focus on delivering improvement based on our priorities and achieving positive outcomes for our Borough;
- Act as the over-arching partnership for other partnerships to operate within in the Borough;
- Seek to add value and reduce duplication;
- Seek to share our resources and our information where possible;
- Learn and develop based on our previous experiences of working together;
- Identify and commission services together to deliver best value;
- Provide a forum for debate, discussion and delivery on issues which can be best tackled by working together; and
- Focus on our residents and their needs.

1.4 Values and principles

The Newcastle Partnership recognises that the range of complex and inter-linked challenges that impact upon the quality of life of local people cannot be effectively tackled by any one partner alone. There is recognition that more can be achieved by working together in partnership.

There are a number of overarching values and principles which underpin the work of the Newcastle Partnership.

These are:

- To be inclusive, promoting the participation of all members;
- Promote honesty and openness amongst partners;
- Promote equality of opportunity and treat people fairly in everything we do;
- Not have meetings for the sake of it, but focus on delivery and tackling the causes of problems;
- Trust one another and respect each other's differences and opinions;
- Learn, innovate and share good practice with each other, based on evidence and experience;
- Be realistic about what we can and cannot do;
- Work collectively and collaboratively to reduce duplication and enhance joint working;
- Seek to achieve best value by using resources where they are most needed; and
- Involve communities and residents in decision making where possible.

1.5 Duties, powers and responsibilities

Based on Sections 5 and 6 of the Crime and Disorder Act (1998), the purpose of the Newcastle Partnership is to bring together the 'Responsible Authorities', supported by other relevant organisations, to fulfil their statutory responsibilities to work together in dealing with crime and disorder related issues.

Accordingly, no member shall have any authority to make any commitment on behalf of another member of the Newcastle Partnership.

The Newcastle Partnership has the power to act as necessary, in developing collaborative arrangements, for the purpose of achieving its objectives.

The Newcastle Partnership has the following powers at its discretion:

- Operate a bank account and manage investments;
- Apply for grants and raise money;
- Publish leaflets, newsletters and use electronic means of distribution;
- Purchase goods and services;
- Organise events and functions to the benefit of the community;
- Affiliate, liaise or enter partnerships with other organisations sharing similar objectives;
- Operate and promote the Newcastle Partnership brand and associated brands;
- Undertake any other lawful activities as approved by the membership;
- Suspend or remove member organisations or representatives from membership, in accordance with the terms of this constitution;
- Make representations, whether by way of support, concern or objection, concerning any action or proposed action by any authority, organisation or person in respect of the issues falling within the objectives of Newcastle Partnership;
- Elect or delegate representatives to attend meetings of outside bodies to inform the work of Newcastle Partnership;
- Develop sub-groups/branches of the Partnership through agreement by the Newcastle Partnership Board, to deliver the aims and objectives of the Newcastle Partnership.

When the relevant organisation, partners or agencies are engaged in Newcastle Partnership activity, it is for them to ensure they have proper procedures in place to do so, and that they are complied with, as well as having the necessary authorisation from their respective organisation to do so.

No partner has the power to commit any other partner to any expense unless expressly and specifically agreed by all parties concerned.

Any partner holding funds provided by any other partner will maintain accounts and provide such information at any time as may reasonably be requested.

In the interests of simplicity, any contracts with third parties (whether for employment, supplies or services) will be entered into by one of the constituent members of the partners and not by the Partnership as a whole. If the partner entering into the contract is only willing to do so on the basis of financial support from any or all of the other partners, then no contract should be awarded until the financial support relied upon is agreed and set out in writing.

1.6 Constitutional declaration

By signing up to this Constitution, partners confirm their commitment to:

- The overarching vision and aims of the Partnership;
- Other members of the Partnership; and
- The wider community by agreeing to work together to improve the quality of life for the communities of Newcastle-under-Lyme.

The vision, aims, values and principles within this Constitution shall apply to the Newcastle Partnership as a whole. However, this Constitution and Terms of Reference document in its entirety shall apply to the Newcastle Partnership Board. The Operational Groups and Task and Finish Groups have their own individual Terms of Reference/Constitutions to distinguish their roles and work streams as appropriate.

2. TERMS OF REFERENCE

2.1 Membership

The Newcastle Partnership aims to be an inclusive partnership and is intended to be broadly representative of public, private, voluntary and community sectors in the Borough of Newcastle-under-Lyme. The Partnership aims to be accountable to the local community and will be open and transparent in all its dealings. A membership register can be found at **Appendix 1**.

Newcastle-under-Lyme Borough Council will act as the accountable body (lead partner) for the Newcastle Partnership.

Any organisation can request to join the Partnership providing that it:

- Has a recognised mandate to represent a legitimate interest group in the district;
- Is a service provider in the Borough; or
- Employs people in the Borough

Any organisation wishing to join should contact:

Partnerships Team
Newcastle-under-Lyme Borough Council
Castle House
Barracks Road
Newcastle-under-Lyme
Staffordshire
ST5 1BL

Telephone: 01782 742554

Email: sara.finn@newcastle-staffs.gov.uk or sarah.moore@newcastle-staffs.gov.uk

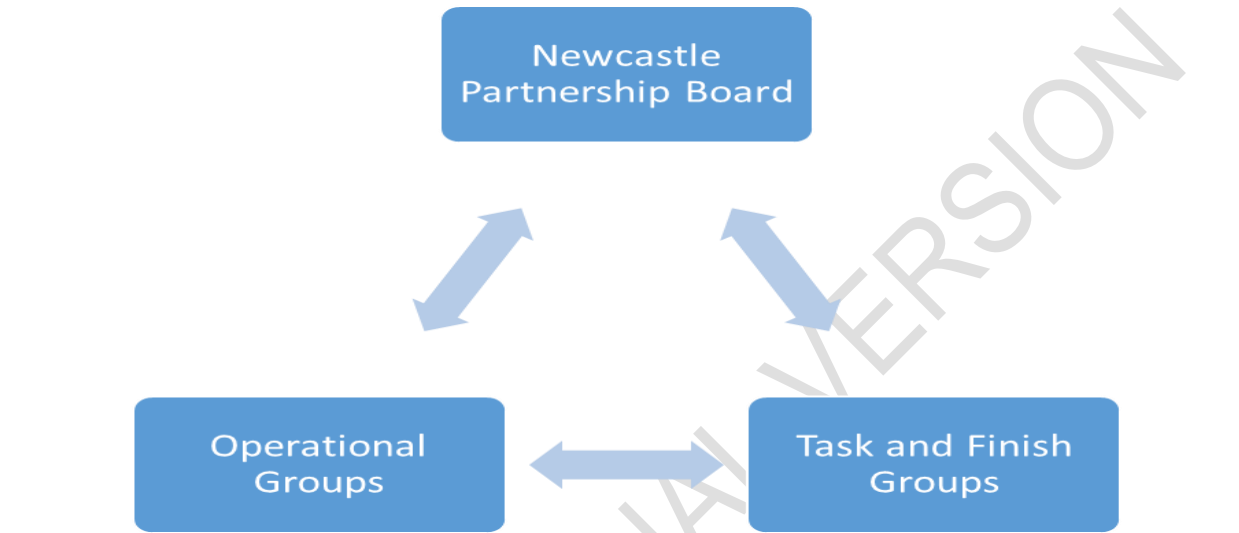
The representatives of organisations' who are members of the Partnership, will:

- Have the appropriate delegated powers to ensure effective leadership and joint working;
- Support the work of the Partnership to deliver the shared vision, aims and outcomes;
- Identify deputies at the earliest opportunity, in the event that they are unable to attend/participate. Where a deputy is attending, the appointed representative will ensure that the deputy has the appropriate delegated powers and is fully briefed in readiness for the meeting;
- Ensure that there are simple lines of governance and reporting at their respective organisations;
- Respect the different roles, responsibilities and opinions of other members;
- Adhere to any confidentiality requirements of the Partnership;
- Contribute to the identification of local priorities and provide interventions to tackle these issues and improve the quality of life, where possible;
- Adopt a problem solving approach to their contribution;
- Promote and contribute to trust, openness and honesty;
- Accept that they may be tasked/commissioned to undertake key work sometimes without funding;
- Identify opportunities or make a contribution where possible to fund the work of the Partnership;
- Contribute to jointly commissioned projects, where appropriate within an agreed framework;

- Engage with other key bodies including the Stoke-on-Trent and Staffordshire Local Enterprise Partnership, the Staffordshire Health and Wellbeing Board, Police and Crime Panel, Safer and Stronger Communities Strategy Group and others as appropriate for the overall benefit of the community.

The Newcastle Partnership shall review the veracity and balance of its membership at least annually.

2.2 Newcastle Partnership Structure chart



2.3 Newcastle Partnership Structure

The current structure for the Newcastle Partnership can be seen above and includes the following:

Newcastle Partnership Board – consisting of participating partners’ senior representatives and is responsible for setting the vision and priorities for the Partnership. The Board will ultimately make decisions on which areas of work will be delivered via the Partnership’s Work Programme by the Operational Groups or Task and Finish Groups. It will provide leadership and influence with its members acting as ambassadors for the Borough and meets on a 6-8 week cycle. An annual meeting will also be convened to involve Political Leaders and to agree the Partnership priorities for delivery for the year ahead, which are then delivered through the Operational Groups and Task and Finish Groups (below).

Operational Groups – consisting of operational representatives from key partners to co-ordinate operational delivery of the Work Programme e.g. the Joint Operations Group (JOG), Voluntary Community Social Enterprise (VCSE) Forum, Family Improvement Board (FIB), Funding and Commissioning Group, Partnership Vulnerability Hub, Multi Agency Risk Assessment Conference (MARAC), Homelessness Forum, Financial Inclusion Group (FIG), Thematic Case Conferencing, etc. Progress made against the Work Programme, exception updates and any blockages will be shared with the Partnership Board as appropriate.

Task and Finish groups – consisting of representatives from relevant partners with an interest in a particular subject area to co-ordinate time limited activity related to the Work Programme e.g. external funding, project delivery work. Progress made against the Work Programme, exception updates and any blockages will be shared with the Partnership Board as appropriate.

2.4 Leadership and Chairs

As outlined previously, Newcastle-under-Lyme Borough Council will act as the accountable body (lead partner) for the Newcastle Partnership.

The Chair of the Newcastle Partnership is the Leader of Newcastle-under-Lyme Borough Council. The Vice-chair is the Deputy Leader of the Borough Council.

The Lead Officer for the Partnership is the Chief Executive, Head of Paid Service at Newcastle-under-Lyme Borough Council, who also resides as Chair of the Newcastle Partnership Board. The Director of Commercial Development and Economic Growth is the deputy lead Officer and Vice-chair. Support will be provided by the Council's Partnership Team.

The Board will meet every 6-8 weeks and a special meeting will be held each February to discuss the available Partnership budget and Work Programme for the coming financial year, Chaired by the Leader of the Council in their role as Chair of the Newcastle Partnership with support and the involvement of other Political Leaders. Additional special meetings may be called by the Chair at any time to discuss business of an urgent nature.

The Chairs and Vice-Chairs of the Operational Groups and Task and Finish Groups will be appointed and agreed by the Newcastle Partnership Board. Together with the Lead Officer, they shall be directly accountable and answerable to the Newcastle Partnership Board for the performance of their respective groups.

Should the Chair of a group resign from that role, then the Vice-Chair will become the acting Chair. The Newcastle Partnership Board, at its next available meeting, will then designate a member of the group as Chair and Vice-Chair if appropriate.

2.5 Administration

The Partnerships Team at Newcastle-under-Lyme Borough Council will facilitate the Partnership's various meetings and co-ordinate the administrative function to support the Chairs of the various groups within the structure of the Partnership.

Agendas for meetings will be set by the appropriate Chair and will be circulated with any relevant items at least one week prior to the meeting.

Where a meeting is convened at shorter notice, copies of the agenda and reports shall be made available as soon as reasonably possible.

Attendance and apologies for absence by members will be recorded in the minutes of each meeting. Minutes/action logs for each meeting will be drawn up, circulated and agreed as a correct record at subsequent meetings, subject to any agreed amendments.

Minutes/action logs of Newcastle Partnership meetings shall be public documents in the main, unless items are highlighted as confidential because of the need to protect vulnerable members of the community; business interests or would otherwise undermine sensitive statutory functions.

Confidential items will be clearly identified by the Chair of the relevant group and recorded as such. These items will remain confidential and shall only be circulated to specified individuals.

A programme stating the dates and times for all Newcastle Partnership meetings for the forthcoming financial year shall be co-ordinated and approved by the Newcastle Partnership Board.

Meetings of any of the Newcastle Partnership groups listed earlier in this document, where possible, shall not exceed two hours in length except via agreement of the majority of those present and those eligible to vote.

Meetings may be extended by half an hour by agreement. Any item not dealt with at the end of this time must be deferred to the next meeting.

Training days, special meetings, and other events may exceed the two hour limit where the nature of those events requires a longer period of time.

The financial year of the Newcastle Partnership shall run in accordance with that of Newcastle-under-Lyme Borough Council as the accountable body. That is, it shall commence on 1 April in each calendar year and end on 31 March on the next calendar year.

2.6 Attendance at meetings

Members are expected to regularly attend Newcastle Partnership meetings and are expected to arrive on time and stay for the full meeting. Members should indicate to the Chair or Clerk of the meeting in advance if they are unable to attend, or will be arriving late to the meeting. Members should inform the Chair if they need to leave before the end of the meeting.

If a representative fails to attend three consecutive meetings without good reason, the member organisation will be notified and invited to replace their representative.

Any organisational representative who is unable to attend a meeting may nominate a named substitute from their organisation to represent them at that meeting. The substitute may speak and vote on behalf of that member.

2.7 Code of Conduct

Organisational representatives are expected to abide by their own organisation's Code of Conduct.

Member organisations and their representatives agree to listen, contribute, accept differences of opinion, and must treat others with respect.

Member organisations and their representatives are expected to behave with appropriate decorum during any meeting of the Newcastle Partnership, and are expected not to behave in a manner that could bring the Newcastle Partnership into disrepute. This includes:

- Not acting in a way that is either verbally or physically violent or unruly, or intimidating to other Newcastle Partnership members or members of the public who attend the meeting;
- Not harassing or bullying other Newcastle Partnership members or members of the public who attend the meetings;
- Not preventing another person from gaining access to information to which that person is entitled by law;
- Not compromising the impartiality of anyone who works for, or on behalf of, the authority;
- Not behaving in a manner which could reasonably be regarded as bringing the member organisations office or the authority into disrepute;

- Having regard to any relevant advice provided to Newcastle Partnership members;
- Ensuring that the authority's resources are used for proper purposes;
- Complying with the laws around equality;
- Not using membership of Newcastle Partnership to gain an unfair advantage for themselves or an unfair advantage or disadvantage for others; and
- Not disclosing confidential information or information believed to be of a confidential nature by one or more of the partner organisations.

Member organisations and their representatives are expected to familiarise themselves with and abide by the general principles of equal opportunities and not engage or act in a discriminatory manner.

In the event of a dispute the matter shall be referred to the Chair of the Newcastle Partnership for consideration and their decision will be final.

2.8 Confidentiality

Members of the Partnership and their representatives will maintain a level of confidentiality which is appropriate to the standards of confidentiality they would exert within their own organisation.

No member of the Partnership or any of their representatives shall release any confidential information on the basis that it is required by law without first consulting the Borough Council (via the Partnerships Team in the first instance).

Disclosure of confidential information in breach of these paragraphs may result in the offending party being excluded from the Partnership.

It is agreed that, wherever possible, Partnership members shall share information about their organisations, services and customers where that information is relevant to the vision and aims and objectives of the Partnership.

Members shall at all times abide by the requirements of the Data Protection Act 2018, the One Staffordshire Information Sharing Protocol and the Newcastle Partnership Confidentiality Agreement.

2.9 Voting

The ethos of the Newcastle Partnership is to work in partnership together and, therefore, decisions should be made where possible by consensus.

On the occasions when a consensus cannot be reached, voting shall be by a show of hands and shall be by a simple majority rather than by any formal voting mechanism.

At the discretion of the Chair of the Newcastle Partnership Board, a vote may be taken on any matter.

Each member of the Newcastle Partnership Board or their substitute shall have one vote. In the case of an equality of votes, the Chair of the Board shall have the deciding vote.

The quorum for the Newcastle Partnership Board should be a minimum of 50% of the member representatives present.

Operational groups and Task and Finish groups voting rights are defined in their Terms of Reference / Constitutions. The quorum for these groups will also be defined in the relevant Terms of Reference.

2.10 Declarations of interest

The public and all those participating in a meeting should be aware of any interest a member has in a particular matter.

A personal interest

A personal interest in the business of the Newcastle Partnership will be declared where the interest would affect the individual or someone with whom the individual has a close association more than it would affect the majority of people in the Borough.

A representative attending any meeting of the Newcastle Partnership must declare a personal interest at the meeting, unless it is transparent to all those present by the very nature of the representative's role, for example in representing an organisation(s) or group of individuals.

The interest may relate to:

- An individual, their family, friends or close associates;
- An employer or company (except where the individual is on the Newcastle Partnership representing a public body);
- A local voluntary organisation where an individual holds an official position or is heavily involved with its work;
- A representative of an organisation in which an individual may gain an unfair advantage over others for example for funding, grants, work or a contract; or
- Where an individual has received a gift or hospitality valued at over £25 within the last three years from an organisation or an individual who would benefit from a decision.

Any personal interest must be declared at the beginning of the relevant meeting or as soon as the individual is aware of the interest. Interests must be declared clearly so all those attending the meeting are aware of the interest and how it arises.

A prejudicial interest

In some circumstances, it may be deemed that the interest is also prejudicial. A personal interest becomes prejudicial where the individual, the organisation they represent, their family, a friend or a close associate may gain a financial advantage from being involved in making the decision (for example when bidding for funding or a contract).

The exemption to this is when someone is exercising a function of a public nature, for example they have been appointed to sit on the Newcastle Partnership by a public body or attend in their capacity as an employee of a public body.

In determining whether an interest is prejudicial, a representative should also consider whether a member of the public, knowing all the facts, would reasonably expect the representative not to take part because of the nature of the interest they have in a matter.

Any representative declaring a prejudicial interest should leave the room and take no part in the particular item.

Failure to abide by the requirement to declare interests may lead to the representative and/or the member organisation being removed from Newcastle Partnership.

Gifts and Hospitality

Members are advised that they should not accept any gift that is so substantial that it may be deemed to amount to an inducement for special treatment. Members must also consider the context in which the offer of a gift or hospitality is made.

Members must follow their own internal organisation's procedures in relation to gifts and hospitality.

2.11 Termination of Membership

If a representative or member organisation has acted in a manner that brings the Newcastle Partnership into disrepute, or fails to abide by their organisation's Code of Conduct, or the requirement to declare interests, then the matter should be considered in the first instance by Newcastle-under-Lyme Borough Council (via the Partnerships Team).

The findings from this consideration will be forwarded to the Newcastle Partnership Board for consideration as to whether the matter should be referred for further action.

The member organisation or representative involved shall then have the right to be heard at the Newcastle Partnership Board meeting that determines whether or not that member or representative is removed or otherwise sanctioned.

Any vacancy arising from termination will be referred back to the appropriate selecting, electing or nominating organisation or sector to fill the vacancy as soon as is reasonably practicable.

If the Newcastle Partnership Board fails to pass the motion, no further action shall be taken.

Each representative shall cease to hold office if they become unable or unfit by reason of mental disorder, illness or injury, of managing and administering his/her property and affairs.

For the avoidance of any doubt, should an individual cease to be part of the member organisation, they are not permitted to remain as the representative for that member organisation on the Newcastle Partnership. A person is only eligible to be a representative as long as they are part of the member organisation, and the member organisation still wishes them to be their chosen representative. Should an organisation or part of the Newcastle Partnership 'family' cease to exist then a representative of that organisation or part of that organisation should not remain as a representative on any other part of the Newcastle Partnership. That is, a person can only be a representative if the organisation or part of the Newcastle Partnership they represent is currently in existence.

2.12 Review

The Constitution and Terms of Reference for the Newcastle Partnership will be reviewed by the Newcastle Partnership Board as a minimum every two years.

The next review for the Constitution and Terms of Reference is therefore due in January 2022.

Appendix 1

Organisational membership of the Newcastle Partnership;

- Aspire Group
- Brighter Futures
- Citizens Advice Staffordshire
- Department of Work and Pensions (DWP)
- Entrust
- Honeycomb Group
- Humankind
- Keele University
- Midlands Partnership Foundation Trust (MPFT)
- National Probation Service
- Newcastle-under-Lyme Borough Council (NBC)
- Newcastle-under-Lyme Business Improvement District (BID)
- Newcastle and Stafford Colleges Group (NSCG)
- Newcastle-under-Lyme Partnership Against Business Crime in Staffordshire (PABCIS)
- North Staffordshire and Stoke-on-Trent Clinical Commissioning Group (CCG)
- North Staffordshire Combined Healthcare NHS Trust
- Royal Stoke University Hospital (RSUH)
- Sanctuary Housing Association
- Staffordshire County Council (SCC)
- Staffordshire Council of Voluntary Youth Services (SCVYS)
- Staffordshire Fire and Rescue (FARS)
- Staffordshire Parish Council Association (SPCA)
- Staffordshire Police
- Staffordshire and West Midlands Community Rehabilitation Company
- Support Staffordshire

As at January 2021

APPENDIX 2

Operational Groups of the Newcastle Partnership;

- Anti-Social Behaviour (ASB) and Youth Violence Case Conference
- District Inclusion Panel (DIP)
- Family Improvement Board (FIB)
- Financial Inclusion Group (FIG)
- Funding and Commissioning Group
- Homelessness Forum
- Joint Operations Group (JOG)
- Multi Agency Child Exploitation (MACE) Panel
- Multi Agency Risk Assessment Conference (MARAC)
- Partnership Vulnerability Hub
- Responsible Bodies Group (RBG)
- Voluntary Community Social Enterprise (VSCE) Forum

As at January 2021

Confirmation of commitment to the Newcastle Partnership Constitution and Terms of Reference 2021:

Name:

Organisation:

Position:

Signature:

Date:

Signed on behalf of Newcastle-under-Lyme Borough Council;

Name: Councillor Simon Tagg

Position: Leader of the Council and Chair of the Newcastle Partnership

Signature:

Date: January 2021