

# ACTION LOG

Meeting:

**Kidsgrove Town Deal Board**

Date:

15<sup>th</sup> March 2022 11.00 – 12.30

**Attendees:** Gill Burnett (Sports Centre); Dan Gray (Aspire); Jonathan Gullis (MP); Paul Hodgkinson (Keele Uni); Lisa Healings (VAST); Rob Leese (DWP); Nicola Lewis-Smith (CRT); Simon Martin (CRT); Lucy Sefton (SSLEP); Cllr Mike Stubbs (Kidsgrove TC); Cllr Simon Tagg (NuLBC Member); Andrew Thomson (N'hood Plan); Emily Verow (King's School); Cllr Paul Waring (KTCCIC).

**Support Officers:** Gail Edwards (SCC); Trudi Barnard, Richard Corfe, Mark Laywood.

**Consultants:** STANTEC - Megan Beattie, Jack Hobbs.

RIDGE & PARTNERS – John Barnard, Martin Dunsford, Emeka Ojimba, Elliot Patsanza; KAC – John Moore.

**Apologies:** Anne Boyd (SSLEP); Ian Donaldson (Autonet); Simon McEneny (NuLBC); Zoe Papiernik-Bloor (Audience Agency); Cllr Philip White (SCC Member); Sarah Wilkes (NuLBC).

	Issue	Action	By	Due Date	Compl
1.	<p><b>Welcome and Introductions</b></p> <p>The chair explained that this was an extraordinary meeting of KTDB and would therefore not include approval of the previous action log. This would be deferred to the next quarterly meeting.</p>				
2.	<p><b>Declarations of Interest</b></p> <p>The chair recommended that declarations of interest were received from any board members from organisations specifically mentioned in the SOBCs complete declarations of Interest.</p>	Send appropriate forms to relevant KTDB members	TB	As required	Ongoing
3.	<p><b>Kidsgrove Station Business Case</b></p> <p>Slide presentation from R&amp;P on feedback from consultation and how this, and additional sub-group comments, were fed into the final SOBC.</p> <p>Additional comments at board meeting:</p> <ul style="list-style-type: none"> <li>• Previous issues with uncharted mine shafts – NR need to check this will not cause further delays and that NR will cover any necessary costs arising.</li> </ul>	Issues raised by KTDB to submitted to Station sub-group.	ML/MS	DONM	Included as a project risk.

	<ul style="list-style-type: none"> <li>The level of input into the design process was queried. As a key funder, KTDB expects to be consulted on design. Mike Stubbs confirmed that, as KTDB rep on sub-group, he would ensure designs were brought to KTDB.</li> <li>The Exec Summary seems very localised and lacks reference to wider impact, e.g. HS2 national hub at Crewe and Northern Powerhouse, etc.</li> </ul> <p>DECISION: That the KTDB approves submission of the relevant forms to Towns Fund, based on the Kidsgrove Station SOBC (subject to any minor amendments for which chair/vice chair have delegated authority).</p> <ul style="list-style-type: none"> <li>Unanimous agreement by show of hands.</li> </ul>	<p>Issues raised by KTDB to submitted to Station sub-group.</p> <p>Add to Exec Summary</p> <p>Project Summary Form to be submitted to Towns Fund by deadline.</p> <p>Inform JG when submitted</p>	<p>ML/MS</p> <p>R&amp;P</p> <p>TB/ML/RC R&amp;P</p> <p>TB</p>	<p>DONM</p> <p>ASAP</p> <p>31/03/22</p> <p>31/03/22</p>	<p>Agreed</p> <p>Completed</p> <p>Completed</p> <p>Completed</p>
4.	<p><b>Kidsgrove Canal Business case</b></p> <p>Slide presentation from Stantec on feedback from consultation and how this, and additional sub-group comments, were fed into the final SOBC.</p> <p>Additional comments at board meeting:</p> <ul style="list-style-type: none"> <li>Consider provision of easily accessible equipment to facilitate community litter picks.</li> <li>In the SOBC, it has been assumed that ongoing maintenance will be the responsibility of C&amp;RT, which Simon Martin confirmed as correct.</li> </ul> <p>DECISION: That the KTDB approves submission of the relevant forms to Towns Fund, based on the Canal Enhancement SOBC (subject to any minor amendments for which chair/vice chair have delegated authority).</p> <ul style="list-style-type: none"> <li>Unanimous agreement by show of hands (NB: C&amp;RT rep abstained from the vote).</li> </ul>	<p>Project Summary Form to be submitted to Towns Fund by deadline.</p>	<p>TB/ML/RC Stantec</p>	<p>31/03/22</p>	<p>Completed</p>
5.	<p><b>Progress with Shared Service Hub</b></p> <p>At the February meeting, KTDB approved seeking an extension to the submission date for the SSH project. This has been accepted by Towns Fund and the new submission deadline is end June 2022.</p>				

	<p>John Moore from KCA presented two locations options for the SSH, along with outline designs and potential internal layouts. These were based on extensive discussions that had been undertaken since the consultation with a range of additional potential users.</p> <p>Comments from Board meeting:</p> <ul style="list-style-type: none"> <li>• N. Staffs YMCA has expressed interested in a Kidsgrove location – worth talking to them as well.</li> <li>• Feedback from consultation is that footfall, health and wellbeing and public realm improvements are important to the community.</li> <li>• Nursery provision was suggested – needs more research.</li> <li>• Adult social care is a consideration as this is moving more into community locations.</li> <li>• Of the two locations, all who expressed an opinion preferred the car park.</li> </ul> <p>DECISION: That the KTDB supports continued working on the rescoped options (modular building, two locations on Meadows road, partnership management).</p> <ul style="list-style-type: none"> <li>• Unanimous agreement by show of hands.</li> </ul>	<p>Send contact detail to R&amp;P</p> <p>Send contact details to R&amp;P</p>	<p>TB/JG</p> <p>LH</p>	<p>ASAP</p> <p>ASAP</p>	<p>Completed</p> <p>Completed</p>
<p>6.</p>	<p><b>Date of next meeting</b></p> <p>KTDB</p> <p>June 2022, via Zoom. Date to be confirmed.</p> <p>Sub-groups dates to be confirmed separately.</p>	<p>Note date in diaries</p>	<p>All</p>	<p>ASAP</p>	<p>Completed</p>

Abbreviations:

C&RT – Canal & River Trust

DLUHC – Dept. for Levelling Up, Housing & Communities

EMR – East Midlands Railway

KCA - Karakusevic Carson Architects

KTDB – Kidsgrove Town Deal Board

NR – Network Rail

NuLBC – Newcastle Borough Council

R&P – Ridge & Partners

SCC – Staffordshire County Council

SOBC – Strategic Outline Business Case

SSH – Shared Service Hub