

ACTION LOG

Meeting:

Kidsgrove Town Deal Board

Date:

23rd January 2020 4.30 – 6.00pm

Attendees: Jacqui Casey (LEP); Dan Gray (Aspire); Jonathan Gullis (MP); Lisa Healings (VAST); Paul Hodgkinson (Keele Uni); Rob Leese (DWP); Zoe Papiernik-Bloor (Audience Agency); Cllr Kyle Robinson (Kidsgrove TC); Dr Emma Sutton (Primary Care Network); Cllr Simon Tagg (NBC Member); Emily Verow (King's School); Paul Waring (KTCCIC); Cllr Mark Winnington (SCC Member).

Apologies: Ian Donaldson (Autonet).

Support Officers: Gail Edwards (SCC); Trudi Barnard, Elaine Burgess, Simon McEneny (NBC).

	Issue	Action	By	Due Date	Compl
1.	KTD Board members agreed to Cllr Tagg chairing this meeting. Nominations for chair and vice-chair to be received at next meeting. Prospectus states that, where possible, the chair should be a private sector organisation.	Nominations/volunteers to be discussed at next meeting. Make first agenda item.	ALL TB	DONM Feb 2020	Dan Gray approved
2.	Overview of Town Deal – key points: <ul style="list-style-type: none"> Board members have been selected to represent and help engage with a range of relevant stakeholders. Approximately £140k capacity funding has been received for each of Kidsgrove and Newcastle. A Project Manager, Mark Laywood, has been appointed (part funded by each Board) who will be responsible for facilitation, developing the plan, training, etc. Hard copies of extracts from the Town Deal prospectus and the Checklist submitted to MHCLG were distributed at the meeting. Initial views regarding the content of a Town Deal for Kidsgrove are attached in a separate annex. 	Email copy of presentation slides to Board members. Mark to contact all board members when in post (after 3 rd Feb) Contact TB if electronic copy required.	TB ML ALL	Feb 2020 DONM Feb 2020	Done Ongoing Yes
3.	DECISION: The KTD Board approved the Town Deal Boundary as detailed in the map (distributed at meeting).	Contact TB if electronic copy required	ALL	Feb 2020	Yes

4.	<p>Terms of Reference – the following amendments/additions were proposed:</p> <ul style="list-style-type: none"> • Add sentence to cover potential conflict of interest. • List sectors/organisations that need to be represented (from Prospectus) and check that we have them all covered. • Add sentence as to why particular organisations have been invited to join the KTD Board. • Add sentence covering powers to delegate to sub-groups. • Add sentence covering alternative representatives for named organisations. 	Circulate revised ToRs for comment prior to next meeting.	TB/ALL	DONM	Approved on 12.03.20
5.	<p>Gaps in Board membership – suggestions from Board</p> <ul style="list-style-type: none"> • Canal & River Trust • Developer representation (i.e. for Chatterley Valley) • Private sector. Several organisations were invited but did not respond – may need Board members to use personal contacts to encourage attendance. 	Invitations to be sent for next meeting. If Board members have any contacts with larger Kidsgrove businesses, please contact Cllr Tagg.	ALL	Feb 2020	CRT & Sports centre reps invited
6.	<p>Lessons learned from Future High Street application</p> <ul style="list-style-type: none"> • The Board will need to consider appointing consultants to provide expertise in developing the investment plan. • Will need to be a competitive tendering process but can use framework agreements to cut time. 	Add appointment of consultants to agenda for next meeting.	TB	Feb 2020	Appt approved at March mtg
7.	<p>Schedule of meetings, venue, agenda items</p> <ul style="list-style-type: none"> • Investment Plan to be submitted 'by the end of summer' – need to work timescale back from then. • Monthly meetings proposed (on a Thursday) • Look at alternative venues within the KTD boundary. 	<p>Draft timetable to be prepared for next meeting</p> <p>Alternative venues to be suggested.</p>	NBC	DONM	Ongoing
8.	<p>Council Role</p> <ul style="list-style-type: none"> • The role of the Board (taken from the Prospectus) is to develop and agree an evidenced based Town Investment Plan, develop a clear programme of interventions, coordinate resources and influence stakeholders. 				

	<ul style="list-style-type: none"> The Borough Council is responsible for convening and supporting the Board and for making public the governance and decision-making structures of the Town Deal Board. 				
9.	<p>Additional Project support required</p> <ul style="list-style-type: none"> Sharing of Board member details (members agreed to their contact details being shared within the group). Details of timescale for Investment Plan submission. 	Circulate information electronically.	TB	Feb 2020	Done
10.	Date of next meeting – to be confirmed but will be a Thursday towards the end of February 2020.	Proposed meeting date to be confirmed and circulated.	NBC	Feb 2020	12 Mar 2020

Abbreviations:

KTD – Kidsgrove Town Deal

NBC – Newcastle-under-Lyme Borough Council

SCC – Staffordshire County Council

MHCLG – Ministry of Housing, Communities and Local Government

DONM – Date of next meeting

ACTION LOG - KIDSGROVE TOWN DEAL BOARD MEETING ANNEX

Board members' initial thoughts regarding the content of a Town Deal for Kidsgrove (NB: not verbatim)

- Useful to extend the area beyond Kidsgrove town centre so that other opportunities can be included
- Important to encompass other areas – opportunity to do things that are not costly but create goodwill. This is our best opportunity to improve rail and other forms of transport to provide cohesive, sustainable links
- With or without HS2, the transport links are important. A possible A50 arc is being considered to cope with growth.
- Need a submission that will catch the government's eye. Shovel ready projects, e.g. the sports centre should be looked upon favourably because it ticks a lot of boxes.
- Network Rail improvements to station are vital.
- SCC looking at sites for potential development e.g. Post office, Job Centre, etc which would open up the town to make resources, like the station and canal, more visible.
- Essential services on the high street will help to revitalise it.
- Need something drastic if we are really going to make a difference, e.g. road layout changes.
- Chatterley Valley would be a big win – potential to be a real differentiator.
- There were plans to develop the station as a community space but funding fell through. Canal not accessible to anyone with a disability. Need to manage local expectation. Essential that the Board presents a united front.
- Chatterley Valley is part of the Enterprise Zone. How does the Town Deal tie in with other activities?
- Match funding is needed to support the Town Deal – but must ensure we do not double count outputs.
- Early wins are needed. What is the USP for the Kidsgrove Town Deal to make it stand out? Need to consider other ways of increasing the value of the £25m, e.g. Tax Increment Financing.
- These suggestions really align with outcomes for the NHS. There are 5 practices in the area which are developing services to promote the health agenda.
- We need to be bold because no one organisation has the ability to make the necessary step change. The station is a key asset. The entrance must be improved. Look to Alsager as a comparator.
- The 0-19 agenda is very important, need to consider what facilities are lacking around schools. Need clarity over time frame as we do not want to duplicate.
- Let's go early if we can. Do we know where the money is coming from so we can tailor proposals accordingly.
- Need to keep local voluntary and community sectors enthused.
- The rail links and local heritage make this a potentially very attractive area to encourage developers.
- Housing growth important.
- We seem to be concentrating on the town centre but there are lots of green spaces that need work to make the most of them.
- Creative People and Places funding will be available over the next three years to encourage arts and cultural development.
- Sounds like we are talking about a hub and spoke model with Kidsgrove town centre as the hub.
- Sub-groups/Task and Finish groups can be used to look at specific issues.
- Are there any particular industries we're looking at for Talke and Chatterley Valley?
- Higher quality jobs needed.
- The Local Industrial Strategy covers wide ranging sectors for Staffordshire but emphasis is on higher skills and getting young people ready to take up the higher quality jobs.