

ACTION LOG

Meeting:

Kidsgrove Town Deal Board

Date:

23rd April 2020 5.00 – 6.30pm

Attendees: Gill Burnett (Sports Centre); Jacqui Casey (LEP); Dan Gray (Aspire); Jonathan Gullis (MP); Lisa Healings (VAST); Paul Hodgkinson (Keele Uni); Rob Leese (DWP); Nicola Lewis-Smith (CRT); Simon Martin (CRT); Cllr Kyle Robinson (Kidsgrove TC); Cllr Simon Tagg (NBC Member); Andrew Thomson (N'hood Plan); Emily Verow (King's School); Paul Waring (KTCCIC); Cllr Mark Winnington (SCC Member);

AECOM: Gareth Brown; Alex Heath; Bob Perkins

Support Officers: Trudi Barnard, Mark Laywood, Simon McEneny (NBC).

Apologies: Ian Donaldson (Autonet); Gail Edwards (SCC); Zoe Papiernik-Bloor (Audience Agency); Dr Emma Sutton (Primary Care Network)

	Issue	Action	By	Due Date	Compl
1.	New member, Andrew Thomson representing the Kidsgrove Neighbourhood Plan Group, was welcomed to the KTD Board.	Ensure all members have a copy of the latest Terms of Reference.	TB	30/04/20	Done
2.	Action Log from previous meeting: All actions either completed or ongoing.				
3.	Jonathan Gullis mentioned a pre-budget submission to Treasury for Staffordshire Growth Deals.	Discuss with AECOM	JG/ AECOM	ASAP	In progress
4.	NuLBC team and AECOM having regular catch-up sessions with our MHCLG contact Andrea Whitworth. Awaiting further information on TIP guidance and whether there will be any easing of submission deadlines (currently July 2020)	Report back at future KTDB meetings. Circulate TIP guidance to KTDB members when available.	ML ML/TB	Ongoing End of May?	Ongoing Rcvd June
5.	Jonathan Gullis offered to write a letter to the Secretary of State emphasising the importance of ringfencing the TD funding because of the vital role these will play in post COVID 19 recovery process. Letter to be sent in conjunction	Letter to be circulated to Board members for signing	JG/ML/ TB	31/05/20	In progress

	with Aaron Bell, signed by members of both Kidsgrove and Newcastle Boards.				
6.	Board members emphasised the following factors in producing the TIP: <ul style="list-style-type: none"> Keep the momentum going Submit as early as possible (but quality over speed) Tailor the submission to respond to post COVID recovery 	AECOM to note	AECOM	Ongoing	Done
7.	The early Vision statements presented by AECOM and based on the information supplied by KTDB members were reviewed. <ul style="list-style-type: none"> Despite some tailoring, e.g. mention of canal, station, etc, they were still felt to be a bit generic. The civil servants reviewing the application will have no idea where Kidsgrove is so a map will be useful. Possibly add some figures in e.g. x% growth 	AECOM to note Board members to send any additional comments to ML or TB, including any additional Kidsgrove USPs.	AECOM ALL	Ongoing 21/05/20	Done Ongoing
8.	Agenda for next meeting to include a revised vision and a long list of projects.	Add to agenda	ML/TB	20/05/20	Done
9.	Public engagement was queried. This has been hampered by COVID 19 restrictions but the intention is to circulate the call for potential projects as widely as possible. This will require KTDB members to use their communication channels to disseminate this information.	AECOM to produce 'Call for Projects' questionnaire. KTDB members to circulate to contacts.	AECOM ALL	ASAP ASAP	Done Done
10.	Date of next meeting 4pm, Thursday 28 th May 2020, via ZOOM (joining details to be sent separately).	Note date in diary	ALL	ASAP	

Abbreviations:

KTD – Kidsgrove Town Deal

NBC – Newcastle-under-Lyme Borough Council

SCC – Staffordshire County Council

ML – Mark Laywood

TB – Trudi Barnard

MHCLG – Ministry of Housing, Communities and Local Government

TIP – Town Investment Plan

DONM – Date of next meeting