

ACTION LOG

Meeting:

Kidsgrove Town Deal Board

APPROVED

Date:

10th December 2020 4.00 – 4.50pm

Attendees: Gill Burnett (Sports Centre); Dan Gray (Aspire); Lisa Healings (VAST); Paul Hodgkinson (Keele Uni); Nicola Lewis-Smith (CRT); Simon Martin (CRT); Mark Parkinson (SSLEP); Cllr Mike Stubbs (Kidsgrove TC); Cllr Simon Tagg (NuLBC Member); Andrew Thomson (N’hood Plan); Rob Timmis (King’s School); Cllr Paul Waring (KTCCIC); Cllr Alan White (SCC Member).

Support Officers: Gail Edwards (SCC); Trudi Barnard, Mark Laywood, Simon McEneny (NuLBC).

Apologies: Ian Donaldson (Autonet); Jonathan Gullis (MP); Rob Leese (DWP); Zoe Papiernik-Bloor (Audience Agency); Cllr Kyle Robinson (Kidsgrove TC); Dr Emma Sutton (Primary Care Network); Emily Verow (King’s School); Cllr Philip White (SCC Member); Julian Pye (ARUP).

	Issue	Action	By	Due Date	Compl
1.	Welcome and Introductions The chair welcomed everyone to the meeting, particularly those who were attending for the first time, on behalf of colleagues who had sent their apologies.				
2.	Declarations of Interest None noted				
3.	Action Log from previous meeting: The Action Log was agreed as a true record of the meeting. Matters arising: <ul style="list-style-type: none"> Query from Paul H re in-kind contributions – the question was raised with our MHCLG contact. The response follows at the end of the Action Log. 	Action completed – see P4 of Action Log			
4.	Update on TIP submission Key dates: <ul style="list-style-type: none"> w/c 23rd Nov – requests for clarification from initial review by MHCLG. None were received. 				

	<ul style="list-style-type: none"> w/c 14th Dec – post moderation clarification of any issues. Deadline for response 4 Jan. <i>Update from MHCLG 16/12/20 – no requests for further clarification following moderation.</i> w/c 11th Jan to 1st week Feb - contact with Local Authorities re outcome of process and make offer as appropriate. Likely to be done in batches over this time frame rather than all areas contacted at the same time. Next catch-up call with MHCLG is 16th Dec 2020. 				
5.	<p>Update on advanced funding projects All projects are currently on track to be completed within the timeframe. Any potential underspend to be notified prior to next KTDB meeting so board can discuss how to reallocate it.</p> <p>Simon McEneny agreed to share advance funding updates with the KTDB at future board meetings.</p> <p>SPORTS CENTRE</p> <ul style="list-style-type: none"> Now in NuLBC ownership Willmott Dixon have provided costs of c.£418k for the Leisure Centre strip out, with £230k coming from Town Deal. Work to commence in January. Concern for safeguarding of students during works was raised – Rob Timmis confirmed that the school meets weekly with the contractors to discuss any issues. <p>KING’S SCHOOL OUTDOOR PITCHES</p> <ul style="list-style-type: none"> School using Alliance Leisure UK Ltd to manage the project. Planning application has been approved. Facilities will be made available for community use evenings from 5pm - 10pm and at weekends. Funding Agreement and Community Use doc sent to school for review. <p>CLOUGH HALL PARK</p> <ul style="list-style-type: none"> Work has already commenced on drainage improvement. 	<p>Notify Simon McEneny of any underspend (<i>None at present</i>)</p> <p>Email to KTDB members</p> <p>Update at next meeting</p> <p>Update at next meeting</p> <p>Update at next meeting</p>	<p>ALL</p> <p>SM/TB</p> <p>SM/ML</p> <p>SM/ML</p> <p>SM/ML</p>	<p>29/01/21</p> <p>Ongoing</p> <p>DONM</p> <p>DONM</p> <p>DONM</p>	<p>Done</p> <p>Ongoing</p> <p>Done</p> <p>Done</p> <p>Done</p>

	<ul style="list-style-type: none"> Orders placed for works to be carried out across all of the other projects. In discussions with Kidsgrove Town Council regarding CCTV. Mike Stubbs confirmed that KTC will be receiving a report regarding CCTV – Pavilion CCTV needs to be included. <p>NEWCHAPEL RECREATION GROUND</p> <ul style="list-style-type: none"> Pump track consultation site meeting carried out with ward members to discuss and agree location, design and scope. Further local community consultation is planned. 	<p>Liaise with Town Clerk re inclusion in report.</p> <p>Update at next meeting</p>	<p>SM/ML</p> <p>SM/ML</p>	<p>Dec 2020</p> <p>DONM</p>	<p>Ongoing</p> <p>Done</p>
<p>6.</p>	<p>Formation of sub-groups Project development groups were set up to help formulate the projects which went into the TIP. However, as we move on to the next stage, we need to set up three project sub-groups (as per para 5.4 of Terms of Reference), one for each theme.</p> <p>These groups will oversee the development of the detailed business cases and report to the KTDB on progress and issues. The groups must be chaired by a member of the KTDB but other representatives can be co-opted to join the sub-groups.</p> <p>KTDB members were asked to indicate their interest in being part of the three sub-groups, either by a show of hands at the meeting or e-mailing subsequently. Members can join more than one group.</p> <ol style="list-style-type: none"> Health & Wellbeing Sports Centre/Parks projects/Health Hub [Gill Burnett, Simon Tagg, Emily Verow volunteered] Enterprise and Employment Chatterley Valley/Enterprise Units [Philip White, Paul Hodgkinson, Paul Waring volunteered] Town Centre Growth Canal/Station/(Health Hub) [Nicola Lewis-Smith, Gill Burnett, Paul Waring, Dan Gray, Simon Martin, Kyle Robinson volunteered] 	<p>E-mail Trudi Barnard with the name of the group with which you wish to be involved. <i>(Names of additional volunteers received).</i></p>	<p>ALL</p>	<p>22/12/20</p>	<p>Done</p>

	The groups will be supported by officers from NULBC. Gail Edwards also offered County Council officer support as required. Sub-group meetings will take place shortly before full KTDB meetings. First meeting to take place mid-January to elect a chair and discuss the focus of the group.	Meeting dates to be arranged. <i>(All initial meetings have taken place).</i>	TB/ML	24/12/20	Done
7.	AOB The Neighbourhood Plan process is going to recommence in January. Andrew Thomson requested permission from the Board to speak to AECOM about the results of consultations undertaken as part of the Town Deal process, along with access to the evidence base where it would inform the NP process. DECISION: Unanimous agreement from all board members present by show of hands to support this request.				
7.	Date of next meeting To be confirmed Sub-groups to meet mid-January 2021 KTDB to meet end January 2021	Circulate dates for next meetings Note dates in diary	TB ALL	ASAP ASAP	Done Done

Abbreviations:

KTD – Kidsgrove Town Deal

KTDB – Kidsgrove Town Deal Board

NuLBC – Newcastle-under-Lyme Borough Council

SCC – Staffordshire County Council

CRT – Canal & River Trust

KTC – Kidsgrove Town Council

LEP – Local Enterprise Partnership

MHCLG – Ministry of Housing, Communities and Local Government

TIP – Town Investment Plan

ML/TB/SM – Mark Laywood/Trudi Barnard/Simon McEneny

Item 3: Response on behalf of MHCLG regarding ‘In Kind’ support:

I have asked colleagues about this and on the Cohort 1 applications there hasn’t been any “true” in-kind contributions proposed as match-funding options so the idea hasn’t been tested. We have had examples where land has been contributed at no cost to the project and this type of contribution should be included with a financial value as appropriate as a contribution to the total project cost (which would have to be inflated by the value of the land contribution).

In-kind contributions could be set out in TIP 2 Project template under project status to demonstrate the commitment and engagement of other partners and how it is contributing to making the project deliverable. It should certainly be part of the narrative of the project if it is a contribution that will make a real difference to the project in some way.