

ACTION LOG

Meeting:

Kidsgrove Town Deal Board

APPROVED

Date:

15th March 2021 4.00 – 5.10pm

Attendees: Gill Burnett (Sports Centre); Dan Gray (Aspire); Jonathan Gullis (MP); Lisa Healings (VAST); Paul Hodgkinson (Keele Uni); Rob Leese (DWP); Nicola Lewis-Smith (CRT); Simon Martin (CRT); Mark Parkinson (SSLEP); Julian Pye (ARUP); Cllr Simon Tagg (NuLBC Member); Emily Verow (King's School); Cllr Paul Waring (KTCCIC); Cllr Philip White (SCC Member).

Support Officers: Gail Edwards (SCC); Trudi Barnard, Mark Laywood, Simon McEneny, Sarah Wilkes (NuLBC).

Apologies: Ian Donaldson (Autonet); Zoe Papiernik-Bloor (Audience Agency); Cllr Mike Stubbs (Kidsgrove TC); Andrew Thomson (N'hood Plan); Sarah Wilkes (NBC).

	Issue	Action	By	Due Date	Compl
1.	Welcome and Introductions The chair welcomed everyone to the meeting.				
2.	Declarations of Interest None noted				
3.	Action Log from previous meeting: The Action Log was accepted as a true record of the meeting. Matters arising: <ul style="list-style-type: none">Item 4: Ongoing communication – Dan Gray, Mark Laywood and Trudi Barnard met with representatives from SCYVS on 10 Mar 21 to discuss engagement with young people.	Report back at future meetings	DG	Ongoing	Ongoing
4.	Town Deal Award announcement It was announced in the budget on 03 March 21 that Kidsgrove had received a Town Deal offer of £16.9m. The KTDB recorded their delight at receiving the offer but recognise that it is less than the £24.9m TIP submission. Rescoping/reprofiling of projects is therefore required.				

4a.	<p>Agreement to Heads of Terms (Decision required)</p> <ul style="list-style-type: none"> KTDB has to formally accept the offer of £16.9m along with any conditions attached and notify MHCLG no later than 24 Mar 21. A report was submitted to KTDB requesting approval to accept the offer. <p>DECISION: Unanimous agreement from all board members present by show of hands to accept the MHCLG offer.</p>	Offer letter to be signed and returned to MHCLG	DG/MH TB	24/03/21	Compl 17/03/21
4b.	<p>Reprofiling projects within the TIP (Discussion)</p> <ul style="list-style-type: none"> A discussion paper was sent to KTDB members outlining proposed revisions to the amounts allocated to each project and the rationale behind the revisions. The proposals were discussed at length by board members. Board members were in agreement that all efforts would be made to secure additional funding from other sources to deliver the full ambition of the TIP as submitted to MHCLG. PH suggested a review of Governance arrangements for sub-groups once projects/funding are confirmed given need to revise the projects/funding. <p>DECISION: Unanimous agreement from all board members present by show of hands to keep the full amount allocated in the TIP for the Sports Centre and to fast track this project.</p> <p>DECISION: Unanimous agreement from all board members present by show of hands to 'in principle' support of the reallocation of Town Deal funding as per the discussion paper, with the proviso that the funding for the Park project (£0.4m) was reallocated to the Station project.</p> <p>DECISION: Unanimous agreement from all board members present by show of hands to delegate Chair/Vice-Chair to sign off final funding decision.</p>	NuLBC officers to complete the necessary forms to return to MHCLG on the basis of the revised amounts.	SM/TB/ ML	30/04/21	Sports Centre confirmation form sent 26/3; BC form sent 15/4. Remaining confirmation forms to be sent by 17/5.

5.	<p>Update on advanced funding projects All projects are progressing well and the funding will be spent by 31 Mar 21.</p> <p>SPORTS CENTRE</p> <ul style="list-style-type: none"> Strip out works will be completed by the end of the month. <p>KING'S SCHOOL OUTDOOR PITCHES</p> <ul style="list-style-type: none"> Work has started on the pitches and Community Use agreement is in progress. <p>CLOUGH HALL PARK</p> <ul style="list-style-type: none"> All work should be completed by end Apr 21. Masterplanning underway. Stakeholder workshops planned for 16/17 Mar 21. <p>NEWCHAPEL RECREATION GROUND</p> <ul style="list-style-type: none"> Pump track contract awarded. Work should be completed in April 21. 	Update on all projects at next meeting	SM	Ongoing	<p>Completed</p> <p>Work completed</p> <p>Majority of work completed</p> <p>In progress</p>
6.	<p>AOB</p> <ul style="list-style-type: none"> Paul Hodgkinson raised the need for a communications plan based around the key programme milestones. Jonathan Gullis and Philip White to set up meeting with Network Rail to discuss project funding. Clare Horton to be invited. 	<p>Comms Plan to be developed</p> <p>JG office to co-ordinate meeting</p>	<p>ML/TB</p> <p>JG/PWh</p>	<p>Ongoing</p> <p>31/03/21</p>	<p>Work in progress</p> <p>Completed</p>
7.	<p>Date of next meeting</p> <p>4pm, Thurs 29th April 2021, via Zoom</p> <p>Sub-groups to meet approximately one week before KTDB.</p>	Note date in diary	ALL	ASAP	Done

Abbreviations:

KTD – Kidsgrove Town Deal

KTDB – Kidsgrove Town Deal Board

NuLBC – Newcastle-under-Lyme Borough Council

SCC – Staffordshire County Council

CRT – Canal & River Trust

KTC – Kidsgrove Town Council

LEP – Local Enterprise Partnership

MHCLG – Ministry of Housing, Communities and Local Government

TIP – Town Investment Plan

ML/TB/SM – Mark Laywood/Trudi Barnard/Simon McEneny