

ACTION LOG		Meeting	NEWCASTLE TOWN DEAL BOARD			
		Date	Thursday 25 February 2021 (Start Time: 2.30pm – Finish Time: 3.45pm)			
<p>Attendees: Trevor McMillan, Aaron Bell MP, Cllr Stephen Sweeney, Simon McEneny, Elaine Burgess, Mark Laywood, Cllr Philip White, Gail Edwards, Phil Butters, Dan Gray, Carl Copestake, Jane Tunnicliff. Fiona Wallace, Rob Lawley, Eddie Leligdowicz, Julian Pye, Oliver Boote, Amy Williams</p> <p>Minutes: Jeanette Ayres</p>		<p>Distribution: Attendees & Apologies</p> <p>Apologies: Henryk Adamczuk, Cllr Graham Bibby, Lisa Healings, Richard Moore, Thea Fern</p>				
REF.	ISSUE	ACTION	RESP.	DATE DUE	COMPL.	
1.	<p>Welcome & Introduction</p> <ul style="list-style-type: none"> All were welcomed to the meeting 					
2.	<p>Declaration of Interest</p> <ul style="list-style-type: none"> None 					
3.	<p>Action Log from 14 January 2021 (accuracy and matters arising)</p> <ul style="list-style-type: none"> Agreed 					
4.	<p>Update on TIP Submission</p> <ul style="list-style-type: none"> Thank you to everyone involved. 					

	<ul style="list-style-type: none"> The TIP document was circulated to the Board. 	<ul style="list-style-type: none"> MHCLG have asked for further clarification on details of stakeholder engagement and this will be provided prior to the deadline of 4 March 2021. This will likely delay the announcement on Newcastle until after the Election in May. 	ML/EB	04.03.21	
5.	<p>Update on Advanced Funding Projects</p> <ul style="list-style-type: none"> Newcastle Advanced Town Deal Funding – the document was circulated to the Board. 	<ul style="list-style-type: none"> Mark and Elaine gave a verbal update at the meeting and the document was supported by the Group. 			
6.	<p>Formation of Sub-Groups</p> <ul style="list-style-type: none"> A document was circulated to the Board. 	<ul style="list-style-type: none"> Mark and Elaine gave a verbal update at the meeting. It was agreed the Sub-Groups would be chaired by somebody from this Board and the Sub-Groups would then report into the Board meetings. Anyone who wishes to volunteer to sit on one of the Sub-Groups should notify Mark. Mark and Elaine have submitted a bid for funding for 2 Project Managers to work with this Board and the Sub-Groups. 	All/ML ML/EB	25.03.21	

	<ul style="list-style-type: none"> A Terms of Reference for the Sub-Groups has been prepared and this was shared at the meeting. 	<ul style="list-style-type: none"> A meeting has been arranged with Trevor, Simon, Mark and Elaine on 19 March 2021 to discuss the Sub-Groups and how they will feed into this Board. Mark and Elaine gave a verbal update on the document. 	TMc/ SMc/ ML/EB	19.03.21	
7.	<p>Any Other Business</p> <ul style="list-style-type: none"> Aaron Bell gave an update on the Restoring Railway Bids which is currently at the ideas stage. There are 2 bids: <ul style="list-style-type: none"> i) Joe Gideon looking to try to reopen Etruria Station. ii) Moorland & City Railways looking at connecting Newcastle with the West Coast Mainline by having stations in Newcastle, Silverdale & Keele. 	<ul style="list-style-type: none"> If anyone would like any further information please contact Aaron. 	All		
8.	<p>Dates for Subsequent Meetings</p> <ul style="list-style-type: none"> Schedule of Future Board Meetings 	<ul style="list-style-type: none"> A meeting has been arranged with Trevor, Simon, Mark and Elaine on 19 March 2021 to discuss the frequency of future Board Meetings. 	TMc/ SMc/ ML/EB	19.03.21	